

PHILIPSBURG-OSCEOLA AREA BOARD OF SCHOOL DIRECTORS

REGULAR MONTHLY VOTING MEETING

January 23, 2018

7:00 pm

BOARD ROOM

PHILIPSBURG OSCEOLA MIDDLE SCHOOL

A G E N D A

OPEN MEETING – BOARD PRESIDENT

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to approve the November 14, 2017 Committee Meeting minutes as presented.

Motion to approve the November 14, 2017 Regular Voting Meeting minutes as presented.

Motion to approve the December 6, 2017 Reorganization Meeting minutes as presented.

Motion to approve the January 9, 2018 Committee Meeting minutes as presented.

Motion to approve the January 9, 2018 Special Voting Meeting minutes as presented.

VISITORS TO BE RECOGNIZED

CONSENT AGENDA

Note: All matters taken under this section are considered routine and action will be taken with one motion. There will be no separate discussion of these Agenda and considered separately. Please refer to the Consent Agenda.

COMMITTEE REPORTS:

- A. BUDGET, FINANCE & TRANSPORTATION**
- B. BUILDING AND GROUNDS**
- C. COMMUNITY RELATIONS**
- D. CURRICULUM, INSTRUCTION & ASSESSMENT**
- E. PERSONNEL**
- F. POLICY**

- G. STUDENT AFFAIRS, EXTRA-CURRICULAR, DRUG & ALCOHOL PREVENTION & STUDENT DISCIPLINE**
- H. TECHNOLOGY**
- I. OTHER:
UNFINISHED BUSINESS/NEW BUSINESS**

ADJOURN MEETING

EXECUTIVE SESSION

**FOR
PERSONNEL**

**Philipsburg Osceola Middle School
Boardroom
Beginning at 6:00 pm**

A. BUDGET, FINANCE and TRANSPORTATION – *Mr. Miller and Mr. Curtis reporting:

1. **DISBURSEMENTS** – Motion to approve the following Disbursements from November 9, 2017 through January 18, 2018

<u>\$ 44,545.42</u>	Athletic Account (checks 222233 through 222331)
<u>\$ 189,354.53</u>	Cafeteria Account (checks 509290 through 509324)
<u>\$ 0.00</u>	Capital Reserve Account
<u>\$ 0.00</u>	Construction Account
<u>\$ 1,522,936.85</u>	Construction Clearing Account (checks 22308 through 22323)
<u>\$ 4,983,100.19</u>	General Account (checks 41462 through 41938) (includes Federal Programs)
<u>\$ 20,411.08</u>	Student Activities Accts (checks 814459 through 814492)
\$ 6,760,348.07	GRAND TOTAL

Payroll for January 2, 2018 was \$632.80

Payroll for January 12, 2018 was \$463,712.79

2. **FINANCIAL REPORT** – Motion to approve financial reports as provided by Mr. Conte during the January 9, 2018 Committee meeting.
3. **BOOSTER CLUB REPORT** – Motion to approve the P-O Cross Country Booster Club Financial Report, as presented.
4. **REMOVING RESTRICTED DESIGNATION** – Motion to approve removing restricted designation from Technology CD and use for general fund purpose in the amount of \$10, 664.00.
5. **LONG'S MOTOR BUS CO. DRIVERS** - Motion to approve the following van driver for Long's Motor Bus Co. for the 2017-2018 school year.

Michelle Myers
Andrew Mandel

6. **RESOLUTION** – Motion to approve adopting the resolution for the 2018 real estate tax rate not to exceed the Act 1 index of 3.4% as published by the PA Dept. of Education.
7. **SALE OF DRIVERS ED CAR** – Motion to approve selling the former drivers education car, Chevrolet Impala, for \$200.00 to Wayne Dixon.
8. **SALE OF WRESTLING MATS** – Motion to approve selling wrestling mats for \$1,000.00 to Duvall Enterprise.
9. **SURETY AGREEMENT** – Motion to approve surety agreements to install improvements at athletic complex, as presented.

10. CORRECTIVE ACTION PLAN – Motion to approve the corrective action plan for findings, by the auditor general, according to their report dated January 2016.

B. BUILDING AND GROUNDS – *Mr. Curtis and Ms. McGee reporting:

C. COMMUNITY RELATIONS – *Mr. Jeffries and Mr. Miller reporting:

D. CURRICULUM, INSTRUCTION and ASSESSMENT – *Mrs. Lamb and Mrs. Bush reporting:

- 1. FIELD TRIP REQUESTS** – Motion to approve field trip requests as presented.
- 2. MEMORANDUM OF UNDERSTANDING** – Motion to approve a Memorandum of Understanding between Wilkes University School of Education Reading Specialist Program in partnership with Philipsburg-Osceola Area School District, as presented.

E. PERSONNEL COMMITTEE – *Mrs. Bush and Mrs. Lamb reporting:

- 1. TENURE** – Motion to approve the following teachers for tenure.

Michelle Beard	Rachel Martinie
Ashlea Cowher	Olivia Sidorick
Kelsey Jean Miles Darling	Rachelle Sidorick
Andrew Davidson	Kaitlin Walker
Holly Foley	Amanda Woods

- 2. DISTRICT WIDE CUSTODIAN** – Motion to approve hiring Timothy Rice as a 5.0 hour District Wide Custodian, effective February 7, 2018.
- 3. UNPAID DAYS** – Motion to approve a request from a district employee for unpaid days on December 1, 6, 7, 8, 11, 15, 2017 and January 9,10,11 2018, due to exhausting all sick and personal days.
- 4. EARLY BIRD AGREEMENT** – Motion to approve the Early Bird Agreement between the POEA Teachers Union and the Philipsburg-Osceola Area School District, effective upon final approval of the solicitor for the dates of July 1, 2018 through June 30, 2023.
- 5. INTERN** – Motion to approve the following intern for the 2017-2018 school year.

INTERN
Kathryn Hinsey

MENTOR
Michael Willis

6. **STUDENT TEACHER** – Motion to approve the following student teachers for the 2017-2018 school year.

STUDENT TEACHER

Emily Meersand

MENTOR

Beth Dunlap

7. **RESIGNATION** – Motion to approve accepting the resignation of Rachel Martinie as a Spanish teacher at the senior high, effective the close of business on June 1, 2018.

F. POLICY COMMITTEE – *Ms. McGee and Mr. Massung reporting:

1. **REVISE OATH OF OFFICE 004 – BOG -7** - Motion to approve revising 004-BOG-7 – Oath of Office, as presented.
2. **ADMINISTRATIVE REGULATION 324-** Motion to approve Administrative Regulation 324 – AR-0 – Personnel Files, as presented.

G. STUDENT AFFAIRS, EXTRA-CURRICULAR, DRUG & ALCOHOL PREVENTION & STUDENT DISCIPLINE – *Mrs. Droll and Mr. Jeffries reporting:

1. **RESIGNATION** – Motion to accept the resignation of Kyle Kelly as the Assistant Director Fall Play – Senior High.
2. **RESIGNATION** – Motion to accept the resignation of Erin Swatsworth as the Middle School Assistant Volleyball Coach, effective December 19, 2017.
3. **RESIGNATION** – Motion to accept the resignation of Katie Treese as the Girls' Middle School Soccer Head Coach, effective immediately.
4. **RESIGNATION** – Motion to accept the resignation of Craig Fink as the Varsity Assistant Cross Country Coach, effective immediately.
5. **EXTRA-CURRICULAR POSITIONS** - Motion to approve the following persons for extra-curricular positions for the 2017-2018 school year.

<u>Name</u>	<u>Sports/Activity</u>	<u>Remuneration</u>
Kris Matson	Non-teaching	Per the contract
Michael Mallin	Wrestling	Volunteer
David Hart	Wrestling	Volunteer

- 6. POSITION VOLUNTEERS** – Motion to approve the following “Position Volunteers” for the 2017-2018 school year.

Kelly Bowie

Lisa Hahn

Lynn Minarchick

- 7. RESIGNATION** – Motion to accept the resignation of Rachel Martinie as the Foreign Language Department Head, effective immediately.

H. TECHNOLOGY - *Mr. Massung and Mrs. Droll reporting:

- 1. AGREEMENT** – Motion to approve Sapphire K12 software as the district’s new student information system, at a cost of \$73,878.00 as per the contract agreement.

- 1. CONSENT AGENDA** – Motion to approve the consent agenda.

The following motion was pulled from the consent agenda for further discussion.

G. STUDENT AFFAIRS, EXTRA-CURRICULAR, DRUG & ALCOHOL PREVENTION & STUDENT DISCIPLINE – *Mrs. Droll and Mr. Jeffries reporting:

- 1. POSTING** – Motion to approve posting a varsity assistant (JV) softball coach, contingent upon there being a JV team. If there is not a JV team, this position will not be awarded.