

**PHILIPSBURG-OSCEOLA AREA BOARD  
OF SCHOOL DIRECTORS**

**Special Voting Meeting  
January 9, 2018 – 7:00 pm  
Philipsburg Osceola Middle School – Board  
Room**

**BOARD MEMBERS PRESENT:**

**Mr. Curtis; Mr. Jeffries; Mrs. Timchak; Mrs.  
Bush; Mr. Miller; Mrs. Lamb; Ms. McGee;  
Mrs. Droll and Mr. Massung**

**BOARD MEMBERS ABSENT:**

**None**

**ADMINISTRATION PRESENT:**

**Dr. Paladina and Mr. Conte**

**ADMINISTRATION ABSENT:**

**None**

The January 9, 2018 Special Voting Meeting of the Philipsburg-Osceola Area Board of School Directors was called to order at 8:38 pm by Mrs. Timchak, Board President. Roll call was taken with 9 members present and 0 members absent.

Mrs. Timchak administered the Oath of Office to Mrs. Lamb due to her absence at the December 6, 2017 Reorganization Meeting.

There were no visitors to be recognized.

Mrs. Timchak directed the following motions be presented:

**A. BUDGET, FINANCE and TRANSPORTATION – \*Mr. Miller and Mr. Curtis reporting:**

**B. BUILDING AND GROUNDS – \*Mr. Curtis and Ms. McGee reporting:**

**C. COMMUNITY RELATIONS – \*Mr. Jeffries and Mr. Miller reporting:**

**D. CURRICULUM, INSTRUCTION and ASSESSMENT – \*Mrs. Lamb and Mrs. Bush reporting:**

**E. PERSONNEL COMMITTEE – \*Mrs. Bush and Mrs. Lamb reporting:**

- 1. RESIGNATION** - Motion to accept the resignation of Erin Swatsworth as a Cashier/Kitchen Helper at the Senior High, effective January 3, 2018.
- 2. RESIGNATION** - Motion to accept the resignation of Erin Swatsworth as a member of the Certified Safety Committee, effective immediately.
- 3. RESIGNATION** – Motion to accept the resignation of Jennifer Lindeman as a Library Tech at the Senior High, effective the close of business on January 4, 2018.
- 4. POSTING** - Motion to approve posting a Cashier/Kitchen Helper position at the Senior High, posting effective December 22, 2017.

5. **POSTING** - Motion to approve posting a Library Tech position at the Senior High, posting effective December 22, 2017.
6. **TRANSFER** - Motion to approve transferring Scott Hann from a Custodian 2<sup>nd</sup> Shift, 5hrs per day at the Senior High, to a District Wide Custodian 2<sup>nd</sup> Shift, 5.75 hours per day, effective immediately.
7. **CREATING POSITION** - Motion to approve creating a District Wide Custodian position, 5.0 hours, second shift.
8. **POSTING** - Motion to approve posting a District Wide Custodian position, 5.0 hours, second shift.
9. **POSTING** - Motion to approve posting a 5.0-hour District Wide Custodian position, 2<sup>nd</sup> shift, posting effective January 10, 2018.
10. **RN SUBSTITUTES** - Motion to approve the following as RN substitutes for the 2017-2018 school year.

Flora Bloom  
Marie Kephart  
Cheryl Shannon

11. **RESIGNATION** - Motion to accept the resignation of Kat Momenzadeh as an English Teacher at the senior high, effective March 5, 2018.
12. **POSTING** - Motion to approve posting an English Teacher position at the senior high.

**F. POLICY COMMITTEE – \*Ms. McGee and Mr. Massung reporting:**

**G. STUDENT AFFAIRS, EXTRA-CURRICULAR, DRUG & ALCOHOL PREVENTION & STUDENT DISCIPLINE – \*Mrs. Droll and Mr. Jeffries reporting:**

1. **RESIGNATION** - Motion to accept the resignation of Kyle Kelly as the Assistant Director Spring Play – Senior High.
2. **POSTING** - Motion to approve posting the Assistant Director Spring Play – Senior High.
4. **CREATING POSITION** - Motion to approve creating a Middle School Drama Club Assistant Advisor position to the supplemental contract portion of the Collective Bargaining Agreement, effective the 2017-2018 school year, at a salary of \$1,424.77.
5. **POSTING** - Motion to approve posting a Middle School Drama Club Assistant Advisor position.
6. **EXTRA-CURRICULAR POSITIONS** - Motion to approve the following persons for extra-curricular positions for the 2017-2018 school year.

<u>Name</u>	<u>Sports/Activity</u>	<u>Remuneration</u>
Megan Grunthaler	Academic Decathlon	Volunteer
Jonathan Whitman	Non-teaching position	Per the Contract
Kyle Kelly	Middle School Drama Club Advisor	\$2,424.77
Brandy Williams	Drama Volunteer (Ind. Contractor)	Volunteer
Stephen Torquato	Drama Sr. High Fall Play Asst. Director	\$1,628.30

7. **RESIGNATION** - Motion to accept the resignation of Matt Curtis as the Varsity (JV) Assistant Baseball Coach, effective immediately.
8. **POSTING** - Motion to approve posting the Varsity (JV) Assistant Baseball Coach position.
1. **CONSENT AGENDA** – Motion by Mr. Curtis, second by Mr. Jeffries to approve the consent agenda. **ROLL CALL VOTE: YES – 9 Members present, motion carried unanimously.**

The following motion(s) were pulled from the consent agenda for further discussion.

**E. PERSONNEL COMMITTEE – \*Mrs. Bush and Mrs. Lamb reporting:**

13. **ASSISTANT ATHLETIC DIRECTOR** – Motion by Mrs. Bush, second by Mr. Jeffries to approve hiring Matt Curtis as the Assistant Athletic Director, effective immediately, at a salary per the contract. **ROLL CALL VOTE: YES – Mr. Jeffries, Mrs. Timchak, Mr. Massung, Mrs. Bush, Mr. Miller, Mrs. Lamb, Ms. McGee and Mrs. Droll. Abstain – Mr. Curtis. Motion carried.**
14. **DISTRICT WIDE CUSTODIAN** – Motion to approve hiring Sarah Demchak as a 5.0 hour District Wide Custodian, 2<sup>nd</sup> Shift, effective immediately. **ROLL CALL VOTE: YES – 9 Members present, motion carried unanimously.**

**G. STUDENT AFFAIRS, EXTRA-CURRICULAR, DRUG & ALCOHOL PREVENTION & STUDENT DISCIPLINE – \*Mrs. Droll and Mr. Jeffries reporting:**

3. **INCREASING SALARY** - Motion to approve increasing the salary of the Middle School Drama Club Advisor from \$1,424.77 to \$2,424.77, effective the 2017-2018 school year. **ROLL CALL VOTE: YES – 9 Members present, motion carried unanimously.**

With no further business, the Special Voting Meeting adjourned at 8:56 pm.

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Lisa M. Thompson, Board Secretary