

PHILIPSBURG-OSCEOLA AREA SCHOOL DISTRICT

Monthly Committee Meeting – August 14, 2018, 7:00 PM
Philipsburg-Osceola Middle School Board Room

MINUTES



The August 14, 2018, Committee Meeting was opened at 7:00 p.m. by Mrs. Rebecca Timchak, Board President. The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT: Mrs. Bush, Ms. Lamb, Mr. Massung, Ms. McGee, and Mrs. Timchak.

BOARD MEMBERS ABSENT: Mr. Curtis, Mrs. Droll, Jr. Jeffries, and Mr. Miller.

Mrs. Timchak noted that there was an Executive Session from 6:00 p.m. to 7:00 p.m. for Personnel and other legal matters.

ASSOCIATION TOPICS

No topics submitted.

ADMINISTRATIVE TOPICS

Dr. Gregg Paladina, Superintendent, reported that school will open on August 28, 2018. There has been a lot happening in preparation for the new school year.

Brian Pelka, Principal at Osceola-Mills Elementary, stated that there will be a Whiffle Ball Tournament on September 8, 2018, at the Elks. There are currently thirteen teams committed. The event supports the Education Foundation. There will be articles in the newspapers. Mr. Pelka also reported that all four schools in the District participated in a Positive Behavior Program that raised \$7,000, concluding with a \$3,000 profit.

PTO TOPICS

No topics submitted.

There will be a motion on the regular voting Agenda to approve the August 14, 2018, Committee Meeting Minutes as presented.

There will be a motion on the regular voting Agenda to approve the August 14, 2018, Special Voting Meeting Minutes as presented.

BUDGET, FINANCE & TRANSPORTATION - *Mr. Miller & Mr. Curtis

Mr. Michael Conte, Director of Finance, presented a packet of financial information to the Board. Mr. Conte reported that he conducted independent audits on two tax collectors. Both had good records. Mrs. Timchak inquired how many tax collectors there are; Mr. Conte responded that the area has seven (7) tax collectors. Mr. Conte reported that there is a \$978,000 deficit. He added that Diana Condon is working hard to reduce the bus expenses.

Mr. Conte reported that there are 81 students in the Vo Tech program. The cost to POASD is approximately \$75,000 per month.

Mr. Michael Knepp, Director of Finance, praised his student workers for their accomplishments this summer, some of which were painting both levels of the High School, painting classrooms, painting and fixing the roof and buildings at the boys' locker room, weed eating, etc. Dr. Paladina noted that the custodians use much of their vacation during the summer months; therefore, the additional work from the students is a great help.

FINANCIAL REPORT: There will be a motion on the regular voting Agenda to discuss/approve the PO Basketball Tip Off Club Financial Report, dated July 11, 2018.

FINANCIAL REPORT: There will be a motion on the regular voting Agenda to discuss/approve the Track & Field Financial Report dated June 1, 2018.

COMMENT: This was an exciting year. Our numbers increased from 92 to 123 this year, an increase of 31 members, mostly from the senior high level. The elementary Track program was a huge success, and we received positive feedback from the parents and kids alike. With the help of the District, we are in the process of purchasing the FAT (Fully Automated Timing System), which will be a benefit to the program and our athletes.

BASEBALL REPORT: There will be a motion on the regular voting Agenda to discuss/approve the PO Mountaineer Baseball Report.

QUESTEQ SERVICE AGREEMENT: There will be a motion on the regular voting agenda to renew a five (5) year Service Agreement between Philipsburg-Osceola Area School District and Questeq, Inc., beginning January 1, 2019, and through December 31, 2024, totaling \$1,753,854.

1. \$333,665 0% increase
2. \$342,007 2.44% increase
3. \$350,557 2.44% increase
4. \$359,321 2.44% increase
5. \$368,304 2.44% increase

TRANSFER FUNDS: There will be a motion on the regular voting Agenda to discuss/approve the retroactive transfer of \$1 million from the PSDLAF to M&T General Fund account on August 3, 2018.

TRANSFER FUNDS: There will be a motion on the regular voting Agenda to discuss/approve the transfer funds of \$1 million from First National Bank account to M&T General Fund account.

RESCIND MOTION: There will be a motion on the regular voting Agenda to rescind motion B-5 from the June 26, 2018, Minutes permitting former officers of the Quarterback Club to construct a second concession stand with the money that they raised due to the current officers of the Quarterback Club keeping the money for other uses.

SOFTBALL FIELD RENOVATION: There will be a motion on the special voting Agenda to approve the POHS Softball Field renovation at a cost of \$41,900 under the CoStars' state bidding process.

KEYSTONE OPPORTUNITY TAX ZONE: There will be a motion on the regular voting Agenda for consideration of resolution for extending the Keystone Opportunity Tax zone in the Industrial Park for Lot #10B for a ten-year period, Don Heany Advance Power Products.

NEW BUS STOPS: There will be a motion on the regular voting Agenda to approve the following new bus stops, effective beginning the 2018/19 school year.

- ROUTE 2 – PE – 825 Tyrone Pike
- ROUTE 5 – OME – 347 Ernestville Road
- ROUTE 8 – POMS/POHS – 5055 Drane Highway
- ROUTE 14 – PE – 1700 Black Moshannon Road
- ROUTE 19 – PE – 1723 Wallacetown/Bigler Highway
- ROUTE 22 – OME – Osceola Mills Firehall, Stone & Second Streets
- ROUTE 23 – OME – 1630 State Street, 1777 State Street

BUS DRIVERS: There will be a motion on the regular voting Agenda to approve the following Fullington Bus Company drivers, effective beginning the 2018/19 school year.

Bailor, Stephanie
Bailor, Tom
Beveridge, Darlene
Brion, Stephen

Carles, Robert
Conklin, Barb
Couturiaux, Amber
Couturiaux, Duane

Couturiaux, Theresa
Creek, Robert
DeGrasse, Eugene
DeGrasse, Evelyn

English, Robert
Folmar, Kathy
Fullington, Mike
Gray, Thomas
Hahn, Ronald
Hazel, Theresa

Hensal, Karen
Hensal, Ron
Hockenberry, Debra
Johnson, Alicia
Josephson, Marge
Jury, Allen

Knepp, Jeff
Martin, Beth
Moskel, Paul
Moss, Stephanie
Shaw, Shawn
Templeton, Jody

BUS/VAN DRIVERS: There will be a motion on the regular voting Agenda to approve the following Long’s Bus Company drivers, effective beginning the 2018/19 school year.

Bainey, Barbara
Beezer, William (Keno)
Boulton, Jolene
Coval, James
Crain, Julie
Ebert, Jennifer
Foster, Barbara
Foster, David
Gross, Pamala
Jackson, Peggy
Jordan, Matthew

Kelly, Albert
Kephart, Barb
Kephart, Kelly
Kolesar, Dennis
Lannen, James
Lansberry, Earnest
Long, Ted
Maguire, Faith
Maguire, Joel
McGarry, Melva
McKnight, David

Miller, Maryann
Myers, Michele
Olson, Sarah
Phillips, William
Seivers, Lisa
Stratton, George
Sweester, Paula
Walker, John
Weseky, Andrea
Williams, Joan
Wills, Suzanne

BUS/VAN DRIVERS: There will be a motion on the regular voting Agenda to approve the following Stauffer’s Bus Company drivers, effective beginning the 2018/19 school year.

Franklin, Shannon

Rosko, Dave

Weller, Rodney

Mrs. Timchak asked if Stauffer’s Bus Company was new to the District. Mr. Conte responded that the company took on transporting some of the special education students.

BUILDING AND GROUNDS - *Mr. Curtis & Ms. McGee

DISPOSE OF MEDIA EQUIPMENT: There will be a motion on the regular voting Agenda to dispose of outdated media equipment at the Middle School.

COMMUNITY RELATIONS – *Mr. Jeffries & Mr. Miller

CURRICULUM, INSTRUCTION & ASSESSMENT –*Mrs. Lamb & Mrs. Bush

COOPERATIVE AGREEMENT: There will be a motion on the regular voting Agenda to approve the Cooperative Agreement between Philipsburg-Osceola Area School District and Saint Frances University for the College in High School Program for the 2018/2019 academic year.

FACULTY HANDBOOKS: There will be a motion on the regular voting Agenda to approve 2018/2019 Faculty Handbooks for Philipsburg-Osceola High School and Philipsburg-Osceola Middle School.

STUDENT HANDBOOK: There will be a motion on the regular voting Agenda to approve the 2018/2019 Student Handbook for the Philipsburg-Osceola High School.

FIELD TRIP REQUESTS: There will be a motion on the regular voting Agenda to approve the field trip requests as presented.

PERSONNEL COMMITTEE - *Mrs. Bush & Mrs. Lamb

1. **RESIGNATION:** There will be a motion on the special voting Agenda to accept the resignation of Kelsey Darling as a Special Education teacher at Osceola Mills Elementary, effective August 14, 2018.
2. **POST:** There will be a motion on the special voting Agenda to post a Special Education teaching position at Osceola Mills Elementary, posting retroactive to July 2, 2018.
3. **TRANSFER:** There will be a motion on the special voting Agenda to transfer Jodi Oppel from a Special Education teacher at the Senior High School to a Special Education teacher at Osceola Mills Elementary, effective beginning of the 2018/19 school year.
4. **POST:** There will be a motion on the special voting Agenda to post a Special Education teaching position at Senior High School, posting retroactive to July 19, 2018.
5. **HIRE:** There will be a motion on the special voting Agenda to approve hiring Joshua Sayles a Special Education teacher at the Senior High School, Step One, M+0, at a salary of \$47,616, effective beginning of the 2018/19 school year.

RESIGNATION: There will be a motion on the regular voting Agenda to accept the resignation of Dorothy Maurer, 5.75 hour Special Education Instructional Assistant at OME, effective immediately.

POST: There will be a motion on the special voting Agenda to post a 5.75 hour Special Education Instructional Assistant at Osceola Mills Elementary, posting retroactive to August 13, 2018.

UNPAID LEAVE: There will be a motion on the regular voting Agenda from a teacher to approve a request for additional unpaid leave from approximately

December 3, 2018, through and including December 21, 2018, for child care purposes, due to exhausting FMLA.

CONFERENCES/PROFESSIONAL DEVELOPMENT: There will be a motion on the regular voting Agenda to approve the Superintendent’s participation in conferences/professional development provided by the IU#10, PSBA, PARRS, PASBO, NSBA, PASCD, and AASA for the 2018/2019 school year.

POLICY COMMITTEE – *Ms. McGee & Mr. Massung

STUDENT AFFAIRS, EXTRA-CURRICULAR, DRUG & ALCOHOL PREVENTION, & STUDENT DISCIPLINE – *Mrs. Droll and Mr. Jeffries

RESIGNATION: There will be a motion on the regular voting Agenda to accept the resignation of Alexis Bacher as the Varsity Girls’ Basketball Head Coach, effectively immediately.

POST: There will be a motion on the regular voting agenda to post the following positions: Girls’ Basketball Varsity Head Coach, Girls’ Basketball Varsity Assistant Coach, Girls’ Basketball Junior High Head Coach, and Girls’ Basketball Junior High Assistant Coach, posting retroactive to August 9, 2018.

RESIGNATION: There will be a motion on the regular voting Agenda to accept the resignation of Chasity Yeckley as Co-Head Middle School Softball Coach, effective immediately.

RESIGNATION: There will be a motion on the regular voting Agenda to accept the resignation of Stephanie Kendrick as the Girls’ Soccer Junior High Head Coach, effective immediately.

POST: There will be a motion on the regular voting Agenda to post a Girls’ Soccer Junior High Head Coach position, posting retroactive to July 24, 2018.

HIRE: There will be a motion on the regular voting Agenda to hire the following extra-curricular positions for the 2018/2019 school year.

<u>Name</u>	<u>Sports/Activity</u>	<u>Remuneration</u>
Arnold, Shawn	Academic Decathlon Co-Coach	\$1,397.64
Utley, Ed	Band Volunteer	Volunteer
Matson, Joe	Basketball, Boys’ JH Assistant Coach	\$2,358.52
Chorle, Lisa	Drama, Director SH Fall Play	\$2,795.28

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Chorle, Lisa	Drama, Director SH Spring Play	\$3,494.10
Torquato, Steve	Drama, Assistant Director Fall Play	\$1,677.17
Torquato, Steve	Drama, Asst. Director Spring Play	\$2,096.46
Harper, Dawn	Drama Club Volunteer	Volunteer
Miller, Debra	Drama Club Volunteer	Volunteer
Slogosky, Mary	Drama Club Volunteer	Volunteer
Rusnak, Steven	Football, Varsity Assistant Coach	\$3,144.69
Quick, Curtis	Football, Junior High Head Coach	\$3,144.69
Foster, Matthew	Football, Junior High Assistant	\$2,358.52
Quick, Shawn	Football, Junior High Assistant	\$2,358.52
Mason, Chris	Football, Volunteer Coach	Volunteer
Roach, Brian	Football, Volunteer Coach	Volunteer
Baughman, Brenda	Non-teaching position	per the Contract
Baughman, Peter	Non-teaching position	per the Contract
Burns, Michael	Non-teaching Position	per the Contract
Conrad, Friday	Non-teaching position	per the Contract
Kolbe, Larry	Non-teaching Position	per the Contract
Kost, Jolene	Non-teaching Position	per the Contract
Matson, Erin (Kris)	Non-teaching Position	per the Contract
Powell, Jennifer	Non-teaching Position	per the Contract
Roach, Brian	Non-teaching Position	per the Contract
Wasilko, George	Non-teaching Position	per the Contract
Williams, Christina	Non-teaching Position	per the Contract
Wood, Della	Non-teaching Position	per the Contract
Belko, Meili	Soccer, Junior High Girls' Head Coach	\$2,725.40
Petro, Tom	Soccer, Volunteer Coach	Volunteer
Markel, Chelsey	Volleyball, Varsity Assistant Coach	\$2,725.40

ATHLETIC STUDENT HANDBOOK: There will be a motion on the regular voting Agenda to approve the 2018/2019 Athletic Student Handbook.

COACHES' MANUAL: There will be a motion on the regular voting Agenda to approve the 2018/2019 Coaches' Manual.

TECHNOLOGY – * Mr. Massung and Mrs. Droll