

PHILIPSBURG-OSCEOLA AREA SCHOOL DISTRICT

Monthly Committee Meeting – June 4, 2018, 7:00 PM
Philipsburg-Osceola Middle School Board Room

MINUTES

The logo of the Philipsburg-Osceola Area School District is a shield-shaped emblem. It features a central figure, possibly a person or a symbol, surrounded by text. The text includes "PHILIPSBURG-OSCEOLA" at the top and "AREA" at the bottom. The shield is flanked by two figures, possibly representing the district's history or values.

The June 4, 2018, Committee Meeting of the Philipsburg-Osceola Area Board of Directors was called to order at 7:00 p.m. by Mrs. Rebecca Timchak, Board President.

Board members present were Mrs. Timchak, Board President; Mrs. Bush; Mr. Massung; and Mr. Miller. Board members absent were Mr. Curtis; Mrs. Droll, Mr. Jeffries, Ms. Lamb, Ms. McGee.

The Pledge of Allegiance was recited.

ASSOCIATION TOPICS

No topics submitted.

ADMINISTRATION TOPICS

No topics submitted.

P T O TOPICS

No topics submitted.

There will be a motion on the regular voting Agenda to approve the May 22, 2018, Regular Voting Meeting Minutes as presented.

There will be a motion on the regular voting Agenda to approve the June 4, 2018, Committee Meeting Minutes as presented.

BUDGET, FINANCE & TRANSPORTATION - *Mr. Miller & Mr. Curtis

WRESTLING CLUB FINANCIAL REPORT: There will be a discussion/motion on the regular voting Agenda to approve the Wrestling Club Financial Report (attached).

PO QUARTERBACK CLUB FINANCIAL REPORT: There will be a discussion/motion on the regular voting Agenda to approve the PO Quarterback Club Financial Report (attached).

VEHICLE SALE: There will be a discussion/motion on the regular voting Agenda for authorization of sale for \$700.00 bid received for a 2001 pickup truck with plow and \$125.00 bid received for a 2001 van.

DRAYER ATHLETIC TRAINER AGREEMENT: There will be a discussion/motion on the regular voting Agenda for renewal of Drayer Athletic Trainer Agreement for three (3) school years: 2018/19; 2019/20; and 2020/21 for \$18,500; \$19,055; and \$19,626 respectively (attached).

PURCHASE THROUGH AMAZON & EBAY: There will be a discussion/motion on the regular voting Agenda for authorization to purchase through Amazon and E-Bay.

2018/2019 BUDGET: There will be a motion on the regular voting Agenda for a resolution to accept the 2018/19 school year budget for \$31,528,244 (estimated). Final approval will be on June 26, 2018 (attached).

TAX LEVIES: There will be a motion on the regular voting Agenda for a resolution to adopt the annual tax levies (attached). Final approval will be on June 26, 2018.

HOMESTEAD/FARMSTEAD: There will be a motion on the regular voting Agenda for a resolution to approve homestead/farmstead for 2018 for \$201.38 per approved property (attached). Final approval will be on June 26, 2018.

Mr. Michael Conte, Director of Finance, presented documents to the Board regarding the 2018/2019 budget for POASD. He stated that the tentative budget will increase only 1.5 percent over last year's numbers; the cost of health care as well as the cost of living is rising. He said that the District is doing ok; money is being spent, but it is for educational purposes.

Mr. Conte reported that he is working with Diana Condon and LoriAnn Belinda on notifying parents regarding negative lunch balances. The first wave of letters were sent out to parents owing over \$1,000. The second round will include parents with balances between \$500 and \$1,000, and the third mailing will encompass parents with balances of \$100 to \$500. The second letter to the parents will be sent certified. If payment is not made, the District Magistrate will be notified, and the parents will be responsible for magisterial costs as well. Dr. Paladina added that the District does not deny any student a lunch.

Mr. Conte spoke regarding the land that the District will be putting up for sale. He explained that the District paid \$60,000 for the property in 2007, as well as paying to have a building demolished. The District needs to look at getting a return on its investment when the land is sold.

Regarding the tax levies, Mr. Conte stated that the District saved Centre County and Clearfield County residents money by not going with the full index.

There was discussion on the amount that teachers are budgeted to spend for the next school year, which is \$250.00 per instructor. Dr. Paladina stated that this amount does not include curriculum; it is for expendable supplies such as pencils and paper. Brian Pelka noted that the PTO had approached him and asked how they could help the District. He informed the teachers to go directly to the PTO if they had a need for supplies.

BUILDING AND GROUNDS - *Mr. Curtis & Ms. McGee

FACILITY USE AGREEMENT: There will be a motion on the regular voting Agenda to approve the Facility Use Agreement between Philipsburg-Osceola Area School District and the American Red Cross, effective until either party ends agreement with written notice.

DONATE EQUIPMENT: There will be a motion on the regular voting Agenda to donate/disperse four non-functional stationary game bikes that were donated by the YMCA.

DONATE EQUIPMENT: There will be a motion on the regular voting Agenda to donate/disperse 18 old mounted TVs with VCR's.

DONATE JUICE GLASSES: There will be a motion on the regular voting Agenda to donate/disperse old plastic juice glasses from the Middle School kitchen.

COMMUNITY RELATIONS – *Mr. Jeffries & Mr. Miller

CURRICULUM, INSTRUCTION & ASSESSMENT –*Mrs. Lamb & Mrs. Bush

GRADUATION REQUIREMENTS: There will be a motion on the regular voting Agenda to include the following graduation requirements beginning with 2018/2019 sophomores.

VISIT ONE COLLEGE: Visit one college during grades 9 – 12. POASD will provide transportation for the group class visit. Provide a project or paper about the information that the student obtains from the trip.

TOUR CCCTC: Tour the CCCTC once during grades 9 – 12. POASD will take students to CCCTC for the group class visit. Provide a project or paper about the information that the student obtains from the trip.

AFFILIATION AGREEMENT: There will be a motion on the regular voting Agenda to approve the Affiliation Agreement between Philipsburg-Osceola Area School District and Lock Haven University, expiring on May 31, 2023.

AFFILIATION AGREEMENT: There will be a motion on the regular voting Agenda to approve the Affiliation Agreement between Philipsburg-Osceola Area School District and Penn State University, effective for one year from signature date.

DISTRIBUTE/DISPOSE OF OLD MANUALS: There will be a motion on the regular voting Agenda to distribute or dispose of old editions of Springboard student manuals published by CollegeBoard.

FIELD TRIP REQUESTS: There will be a motion on the regular voting Agenda to approve the field trip requests as presented.

PERSONNEL COMMITTEE - *Mrs. Bush & Mrs. Lamb

RESCIND MOTION: There will be a motion on the regular voting Agenda to rescind motion E-19 from the May 22, 2018, Agenda to transfer Amanda Wallace as the 215 day, 5.75 hour Administrative Assistant – Director of Special Education/Central Registration/Tax Collection Secretary at the Administrative Office, effective July 1, 2018.

TRANSFER: There will be a motion on the regular voting Agenda to transfer Amanda Wallace from a 5.75 hour Special Education Instructional Assistant at Philipsburg Elementary to a 215 day, 5.75 hour Administrative Assistant – Director of Special Education/Central Registration/Tax Collection Secretary at the Administrative Office, effective July 1, 2018.

RESCIND MOTION: There will be a motion on the regular voting Agenda to rescind motion E-23 from the May 22, 2018, Agenda to transfer Mindy Thompson as a 180 day, 6.0 hour, Special Education Instructional Assistant at Philipsburg Elementary School, effective August 27, 2018.

TRANSFER: There will be a motion on the regular voting Agenda to transfer Mindy Thompson from a 5.75 hour Special Education Instructional Assistant at Philipsburg Elementary School to 180 day, 6.0 hour, Special Education Instructional Assistant at Philipsburg Elementary, effective August 27, 2018.

RESCIND MOTION: There will be a motion on the regular voting Agenda to rescind motion E-24 from the May 22, 2018, Agenda to transfer Mindy Shady as a

180 day, 6.0 hour, Special Education Instructional Assistant at Philipsburg Elementary, effective August 27, 2018.

TRANSFER: There will be a motion on the regular voting Agenda to transfer Mindy Shady from a 5.75 hour Special Education Instructional Assistant at Philipsburg Elementary to 180 day, 6.0 hour, Special Education Instructional Assistant at Philipsburg Elementary, effective August 27, 2018.

HIRE: There will be a motion on the regular voting Agenda to hire _____ as a 4.5 hour Special Education Instructional Assistant at Osceola Mills Elementary, effective 2018/2019 school year.

TRANSFER: There will be a motion on the regular voting Agenda to transfer Kimberly Fluke from a 4.5 hour Special Education Instructional Assistant at Philipsburg Elementary to a 5.75 hour Special Education Instructional Assistant at Philipsburg Elementary, effective 2018/2019 school year.

TRANSFER: There will be a motion on the regular voting Agenda to transfer Kimberly Houchins from a 4.5 hour Special Education Instructional Assistant at Philipsburg Elementary to a 5.75 hour Special Education Instructional Assistant at Philipsburg Elementary, effective 2018/2019 school year.

TRANSFER: There will be a motion on the regular voting Agenda to transfer Dana Voigt from a 4.5 hour Special Education Instructional Assistant at Philipsburg Elementary to a 5.75 hour Special Education Instructional Assistant at Philipsburg Elementary, effective 2018/2019 school year.

POST: There will be a motion on the regular voting Agenda to post two (2) 4.5 hour Special Education Instructional Assistant positions at Philipsburg Elementary, posting effective June 5, 2018.

POST: There will be a motion on the regular voting Agenda to post two summer Driver's Education positions, posting effective May 25, 2018.

DRIVERS' EDUCATION: There will be a motion on the regular voting Agenda to hire Jeff Vroman and Roy Warlow as summer Driver's Education instructors.

SUMMER SCHOOL TEACHER: There will be a motion on the regular voting Agenda to hire the following Summer School teachers for the summer of 2018: Dionne Martell, Angela Michaels, Jennifer McDonald, Bill Stadtmiller, and Beth Wardo.

CUSTODIAN SUBSTITUTES: There will be a motion on the regular voting Agenda to hire the following custodian substitutes: Michele Dillon and Wilma Foster, effective June 4, 2018; Christina Williams, effective June 5, 2018; and Landon McDonald, effective June 11, 2018.

ACT 93 AGREEMENTS: There will be a motion on the regular voting Agenda to replace the current ACT 93 Agreement with the updated ACT 93 Agreement, effective July 1, 2018, through June 30, 2023.

SCHOOL OFFICER EMPLOYMENT AGREEMENT: There will be a motion on the regular voting Agenda to approve the Employment Agreement between the Philipsburg-Osceola Area School District and the School Officers, effective July 1, 2018.

Dr. Paladina informed the Board that the new School Officers at the Elementary School will start the day an hour earlier to get the metal detectors in motion. They will be permitted to leave earlier at the end of the day.

SCHOOL OFFICER: There will be a motion on the regular voting Agenda to hire Michael Troxell as a School Officer for the 2018/2019 school year.

SALARY INCREASE: There will be a motion on the regular voting Agenda to approve a three (3) percent salary increase for the 2018/2019 school year for Kim Torres, effective July 1, 2018.

UNPAID DAY: There will be a motion on the regular voting Agenda to approve a request from a teacher for an unpaid day on May 18, 2018, due to exhausting all sick and personal days.

UNPAID DAY: There will be a motion on the regular voting Agenda to approve a request from a part-time paraprofessional for an unpaid day on May 22, 2018, due to exhausting all sick and personal days.

UNPAID DAYS: There will be a motion on the regular voting Agenda to approve a request from a part-time paraprofessional for an unpaid days on May 22, 23, 29, and 30, 2018, due to exhausting all sick and personal days.

UNPAID DAY: There will be a motion on the regular voting Agenda to approve a request from a part-time paraprofessional for one-half unpaid day on May 24, 2018, due to exhausting all sick and personal days.

UNPAID DAYS: There will be a motion on the regular voting Agenda to approve a request from a part-time paraprofessional for unpaid days on May 24, 25, 29, 30, and 31, 2018, due to exhausting all sick and personal days.

UNPAID DAYS: There will be a motion on the regular voting Agenda to approve a request from a part-time custodian for unpaid days on September 27 and 28, 2018, due to exhausting all personal days and sick days cannot be used for reason requested.

POLICY COMMITTEE – *Ms. McGee & Mr. Massung

STUDENT AFFAIRS, EXTRA-CURRICULAR, DRUG & ALCOHOL PREVENTION, & STUDENT DISCIPLINE – *Mrs. Droll and Mr. Jeffries

RESIGNATION: There will be a motion on the regular voting Agenda to accept the resignation of Roy Warlow as the Junior High Head Football Coach, effective immediately.

RESIGNATION: There will be a motion on the regular voting Agenda to accept the resignation of Curtis Quick at a Junior High Assistant Football Coach, effective immediately.

RESIGNATION: There will be a motion on the regular voting Agenda to accept the resignation of Andy Bowen as a Junior High Assistant Football Coach, effective immediately.

HIRE: There will be a motion on the regular voting Agenda to hire the following extra-curricular positions for the 2018/2019 school year.

<u>Name</u>	<u>Sports/Activity</u>	<u>Remuneration</u>
Bowen, Andy	Varsity Assistant Football Coach	per the Contract
Hale, Tara	Band Volunteer	Volunteer
Lewis, Gary	Band Volunteer	Volunteer
Rusnak, Steve	Varsity Assistant Football Coach	per the Contract
Warlow, Roy	Varsity Assistant Football Coach	per the Contract
_____	Girls' Soccer Varsity Assistant Coach	per the Contract

POST: There will be a motion on the regular voting Agenda to post the following positions: Two (2) Junior High Assistant Football Coach positions.

POST: There will be a motion on the regular voting Agenda to post the Junior High Head Football Coach position.

TECHNOLOGY – * Mr. Massung and Mrs. Droll

With no further business, the meeting adjourned at 7:56 p.m.

Veronica F. Lukaschunis, Board Secretary