

PHILIPSBURG-OSCEOLA AREA SCHOOL DISTRICT

Monthly Voting Meeting – June 26, 2018, 7:00 PM
Philipsburg-Osceola Middle School Board Room



A G E N D A

OPEN MEETING – BOARD PRESIDENT

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion on the regular voting Agenda to approve the May 22, 2018, Regular Voting Meeting Minutes as presented.

Motion to approve the June 4, 2018, Committee Meeting Minutes as presented.

VISITORS TO BE RECOGNIZED

CONSENT AGENDA

Note: All matters taken under this section are considered routine and action will be taken with one motion. There will be no separate discussion of these Agenda and considered separately. Please refer to the Consent Agenda.

COMMITTEE REPORTS:

- A. **BUDGET, FINANCE & TRANSPORTATION**
- B. **BUILDING AND GROUNDS**
- C. **COMMUNITY RELATIONS**
- D. **CURRICULUM, INSTRUCTION & ASSESSMENT**
- E. **PERSONNEL**
- F. **POLICY**
- G. **STUDENT AFFAIRS, EXTRA-CURRICULAR, DRUG & ALCOHOL
PREVENTION & STUDENT DISCIPLINE**
- H. **TECHNOLOGY**
- I. **OTHER:
UNFINISHED BUSINESS/NEW BUSINESS**

ADJOURN MEETING

EXECUTIVE SESSION

**FOR
LEGAL PURPOSES FOR SPORTS**

**Philipsburg Osceola Middle School
Board Room
Beginning at 6:30 PM**

A. BUDGET, FINANCE, & TRANSPORTATION - *Mr. Miller & Mr. Curtis

1. **WRESTLING CLUB FINANCIAL REPORT:** Motion to approve the Wrestling Club Financial Report (attached).
2. **PO QUARTERBACK CLUB FINANCIAL REPORT:** Motion to approve the PO Quarterback Club Financial Report (attached).
3. **VEHICLE SALE:** Motion to approve the bids and sale of 2001 pickup with plow for \$700.00 and 2001 van for \$125.00.
4. **DRAYER ATHLETIC TRAINER AGREEMENT:** Motion to approve the Athletic Trainer Agreement for three years with Drayer Physical Therapy for year 1 \$18,500; year 2 \$19,055; and year 3 \$19,626.
5. **PURCHASING:** Motion to approve the Finance Office to purchase through Amazon and E-Bay as necessary.
6. **2018/2019 BUDGET:** Motion to approve the 2018/19 school year budget for \$31,598,660.
7. **TAX LEVIES:** Motion to approve real estate tax levies of 113.56 for Clearfield County and 50.65 for Centre County.
8. **TAX LEVIES:** Motion to approve tax levies for per capita, real estate transfers, and earned income tax in the same amounts as in previous years.
9. **HOMESTEAD/FARMSTEAD:** Motion to approve the homestead/farmstead resolution for 2018 in the amount of \$201.38 per approved parcel.
10. **DISBURSEMENTS:** Motion to approve the disbursements as listed from January 19, 2018, through June 20, 2018.

<u>\$ 124,644.19</u>	Athletic Account (checks 222332 through 222597)
<u>296,040.76</u>	Cafeteria Account (checks 509325 through 509395)
<u>0.00</u>	Capital Reserve Account
<u>0.00</u>	Construction Account (checks 309325 through 509391)
<u>122,149.83</u>	Construction Clearing Acct. (checks 22324 through 22333)
<u>7,815,451.02</u>	General Account (checks 41939 through 94613)
<u>73,346.33</u>	Student Activities Account (checks 814493 through 814568)
<u>\$8,431,632.13</u>	GRAND TOTAL

Payroll for January 26, 2018:	\$469,598.76
Payroll for February 9, 2018:	\$474,850.81
Payroll for February 23, 2018:	\$474,718.67
Payroll for March 9, 2018:	\$527,611.66
Payroll for March 23, 2018:	\$531,247.83

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Payroll for April 6, 2018:	\$474,067.19
Payroll for April 20, 2018:	\$468,804.42
Payroll for April 24, 2018:	\$34,949.06
Payroll for May 4, 2018:	\$471,637.22
Payroll for May 8, 2018:	\$605.25
Payroll for May 18, 2018:	\$486,013.18
Payroll for June 1, 2018:	\$505,526.97
Payroll for June 15, 2018:	\$500,227.07

B. BUILDING AND GROUNDS - *Mr. Curtis & Ms. McGee

1. **FACILITY USE AGREEMENT:** Motion to approve the Facility Use Agreement between Philipsburg-Osceola Area School District and the American Red Cross, effective until either party ends agreement with written notice.
2. **DONATE EQUIPMENT:** Motion to donate/disperse four non-functional stationary game bikes that were donated by the YMCA.
3. **DONATE EQUIPMENT:** Motion to donate/disperse 18 old mounted TVs with VCR's.
4. **DONATE JUICE GLASSES:** Motion to donate/disperse old plastic juice glasses from the Middle School kitchen.

C. COMMUNITY RELATIONS – *Mr. Jeffries & Mr. Miller

D. CURRICULUM, INSTRUCTION & ASSESSMENT – *Mrs. Lamb, Mrs. Bush

1. **GRADUATION REQUIREMENTS:** Motion include the following graduation requirements beginning with 2018/2019 sophomores.
 - a. **VISIT ONE COLLEGE:** Visit one college during grades 9 – 12. POASD will provide transportation for the group class visit. Provide a project or paper about the information that the student obtains from the trip.
 - b. **TOUR CCCTC:** Tour the CCCTC once during grades 9 – 12. POASD will take students to CCCTC for the group class visit. Provide a project or paper about the information that the student obtains from the trip.

2. **AFFILIATION AGREEMENT:** Motion to approve the Affiliation Agreement between Philipsburg-Osceola Area School District and Lock Haven University, expiring on May 31, 2023.
3. **AFFILIATION AGREEMENT:** Motion to approve the Affiliation Agreement between Philipsburg-Osceola Area School District and Penn State University, effective for one year from signature date.
4. **DISTRIBUTE/DISPOSE OF OLD MANUALS:** Motion to distribute or dispose of old editions of Springboard student manuals published by CollegeBoard.
5. **APPROVE STUDENT HANDBOOK:** Motion to approve the POMS Student Handbook for the 2018/2019 school year (attached).
6. **FIELD TRIP REQUESTS:** Motion to approve the field trip requests as presented.

E. PERSONNEL COMMITTEE - *Mrs. Bush & Mrs. Lamb

1. **RESCIND MOTION:** Motion to rescind motion E-19 from the May 22, 2018, Agenda to transfer Amanda Wallace as the 215 day, 5.75 hour Administrative Assistant – Director of Special Education/Central Registration/Tax Collection Secretary at the Administrative Office, effective July 1, 2018.
2. **TRANSFER:** Motion to transfer Amanda Wallace from a 5.75 hour Special Education Instructional Assistant at Philipsburg Elementary to a 215 day, 5.75 hour Administrative Assistant – Director of Special Education/Central Registration/Tax Collection Secretary at the Administrative Office, effective July 1, 2018.
3. **RESCIND MOTION:** Motion to rescind motion E-23 from the May 22, 2018, Agenda to transfer Mindy Thompson as a 180 day, 6.0 hour, Special Education Instructional Assistant at Philipsburg Elementary School, effective August 27, 2018.
4. **TRANSFER:** Motion to transfer Mindy Thompson from a 5.75 hour Special Education Instructional Assistant at Philipsburg Elementary to a 6.0 hour, Special Education Instructional Assistant at Philipsburg Elementary, effective beginning the 2018/2019 school year.
5. **RESCIND MOTION:** Motion to rescind motion E-24 from the May 22, 2018, Agenda to transfer Mindy Shady as a 180 day, 6.0 hour, Special Education Instructional Assistant at Philipsburg Elementary, effective August 27, 2018.

- 6. TRANSFER:** Motion to transfer Mindy Shady from a 5.75 hour Special Education Instructional Assistant at Philipsburg Elementary to a 6.0 hour, Special Education Instructional Assistant at Philipsburg Elementary, effective beginning the 2018/2019 school year.
- 7. HIRE:** Motion to hire Tammie Winters as a 4.5 hour Special Education Instructional Assistant at Osceola Mills Elementary, effective beginning the 2018/2019 school year.
- 8. TRANSFER:** Motion to transfer Kimberly Fluke from a 4.5 hour Special Education Instructional Assistant at Philipsburg Elementary to a 5.75 hour Special Education Instructional Assistant at Philipsburg Elementary, effective beginning the 2018/2019 school year.
- 9. TRANSFER:** Motion to transfer Kimberly Houchins from a 4.5 hour Special Education Instructional Assistant at Philipsburg Elementary to a 5.75 hour Special Education Instructional Assistant at Philipsburg Elementary, effective beginning the 2018/2019 school year.
- 10. TRANSFER:** Motion to transfer Dana Voigt from a 4.5 hour Special Education Instructional Assistant at Philipsburg Elementary to a 5.75 hour Special Education Instructional Assistant at Philipsburg Elementary, effective beginning the 2018/2019 school year.
- 11. POST:** Motion to post two (2) 4.5 hour Special Education Instructional Assistant positions at Philipsburg Elementary, posting retroactive to June 5, 2018.
- 12. HIRE:** Motion to hire Maria Irwin as a 5.75 hour Special Education Instructional Assistant at Philipsburg Elementary, effective beginning the 2018/2019 school year.
- 13. HIRE:** Motion to hire Kimberly Freeman as a 4.5 hour special education Instructional Assistant at Philipsburg Elementary, effective beginning the 2018/2019 school year.
- 14. HIRE:** Motion to hire Denise Ralston as a 4.5 hour special education Instructional Assistant at Philipsburg Elementary, effective beginning the 2018/2019 school year.
- 15. POST:** Motion to post two summer Driver's Education positions, posting retroactive to May 25, 2018.
- 16. DRIVERS' EDUCATION:** Motion to hire Jeff Vroman and Roy Warlow as summer Driver's Education instructors for the 2018/2019 school year.

- 17. SUMMER SCHOOL TEACHER:** Motion to hire the following Summer School teachers for the 2018/2019 school year: Dionne Martell, Angela Michaels, Jennifer McDonald, Bill Stadtmiller, and Beth Wardo.
- 18. CUSTODIAN SUBSTITUTES:** Motion to hire the following custodian substitutes: Michele Dillon and Wilma Foster, effective June 4, 2018; Christina Williams, effective June 5, 2018, and Sue Winters, effective June 14, 2018.
- 19. ACT 93 AGREEMENTS:** Motion to replace the current ACT 93 Agreements with the updated ACT 93 Agreements, effective July 1, 2018, through June 30, 2023.
- 20. SCHOOL OFFICER EMPLOYMENT AGREEMENT:** Motion to approve the Employment Agreement between the Philipsburg-Osceola Area School District and the School Officers, effective July 1, 2018.
- 21. SCHOOL OFFICER:** Motion to hire Michael Troxell as a School Officer, effective beginning the 2018/2019 school year.
- 22. SALARY INCREASE:** Motion to approve Kim Torres for a 3% salary increase, effective beginning the 2018/2019 school year.
- 23. UNPAID DAY:** Motion to approve a request from a teacher for an unpaid day on May 18, 2018, due to exhausting all sick and personal days.
- 24. UNPAID DAY:** Motion to approve a request from a part-time paraprofessional for an unpaid day on May 22, 2018, due to exhausting all sick and personal days.
- 25. UNPAID DAYS:** Motion to approve a request from a part-time paraprofessional for unpaid days on May 22, 23, 29, and 30, 2018, due to exhausting all sick and personal days.
- 26. UNPAID DAY:** Motion to approve a request from a part-time paraprofessional for one-half unpaid day on May 24, 2018, due to exhausting all sick and personal days.
- 27. UNPAID DAYS:** Motion to approve a request from a part-time paraprofessional for unpaid days on May 24, 25, 29, 30, and 31, 2018, due to exhausting all sick and personal days.
- 28. UNPAID DAYS:** Motion to approve a request from a part-time custodian for unpaid days on September 27 and 28, 2018, due to exhausting all personal days and sick days cannot be used for reason requested.

F. POLICY COMMITTEE – *Ms. McGee & Mr. Massung

G. STUDENT AFFAIRS, EXTRA-CURRICULAR, DRUG & ALCOHOL PREVENTION, & STUDENT DISCIPLINE – *Mrs. Droll and Mr. Jeffries

1. **RESIGNATION:** Motion to accept the resignation of Roy Warlow as the Junior High Head Football Coach, effective immediately.
2. **RESIGNATION:** Motion to accept the resignation of Curtis Quick at a Junior High Assistant Football Coach, effective immediately.
3. **RESIGNATION:** Motion to accept the resignation of Andy Bowen as a Junior High Assistant Football Coach, effective immediately.
4. **RESIGNATION:** Motion to accept the resignation of Chuck Moore as a Junior High Assistant Basketball Coach, effective immediately.
5. **HIRE:** Motion to hire the following extra-curricular positions for the 2018/2019 school year.

<u>Name</u>	<u>Sports/Activity</u>	<u>Remuneration</u>
Bowen, Andy	Varsity Asst. Football Coach	\$3,539.34
Hale, Tara	Band Volunteer	Volunteer
Lewis, Gary	Band Volunteer	Volunteer
Long, Stefan	Girls' Soccer Varsity Asst. Coach	\$3,067.43
Rusnak, Steve	Varsity Asst. Football Coach	\$3,539.34
Warlow, Roy	Varsity Asst. Football Coach	\$3,539.34

6. **POST:** Motion to post the following positions: Two (2) Junior High Assistant Football Coach positions.
7. **POST:** Motion to post the Junior High Head Football Coach position.
8. **POST:** Motion to post a Junior High Assistant Basketball Coach position.

H. TECHNOLOGY – * Mr. Massung and Mrs. Droll