

PHILIPSBURG-OSCEOLA AREA SCHOOL DISTRICT

Monthly Voting Meeting – April 24, 2018, 7:00 PM

Philipsburg-Osceola Middle School Board Room



BOARD MEMBERS PRESENT: Mrs. Linda Bush, Mr. Mel Curtis, Mrs. Dana Droll, Mr. Robert Miller, Mrs. Rebecca Timchak.

BOARD MEMBERS ABSENT: Mr. Tod Jeffries, Mrs. Nancy Lamb, Mr. Robert Massung, Ms. Susan McGee.

The April 24, 2018, Regular Voting Meeting of the Philipsburg-Osceola Area Board of School Directors was called to order at 7:05 p.m. by Mrs. Rebecca Timchak, Board President. Roll call was taken with five members present and four members absent.

The Pledge of Allegiance was recited.

There were no visitors to be recognized.

There was a motion by Mr. Miller and seconded by Mr. Curtis to approve the April 10, 2018, Committee Meeting Minutes as presented. ROLL CALL VOTE: YES – 5, NO - 0, motion carried unanimously.

There was a motion by Mr. Curtis and seconded by Mr. Miller to approve the April 10, 2018, Special Voting Meeting Minutes as presented. ROLL CALL VOTE: YES 5, NO - 0, motion carried unanimously.

Mrs. Timchak noted that there was an executive session for personnel from 6:30 p.m. to 7:05 p.m.

Mrs. Timchak directed the following motions be presented.

A. BUDGET, FINANCE & TRANSPORTATION - *Mr. Miller & Mr. Curtis

1. **CONSTRUCTION BILL:** Motion to approve a construction bill totaling \$15,770 for work done at the athletic fields (see attached).
2. **HARMONY SCHOOL DISTRICT:** Motion to approve the request from Harmony Area School District to withdraw from the Clearfield County Career and

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Technical Center (CCCTC), effective at the end of the 2017-2018 school year, pending satisfactory completion of all financial obligations.

6. **VAN DRIVER:** Motion to approve the following van driver for the 2017-18 school year: James McClure.
7. **CENCLEAR AGREEMENT:** Motion to accept the Letter of Agreement between CenClear and the District addressing areas of collaboration related to serving preschool children residing in the District.
8. **MEADOWS LETTER OF AGREEMENT:** Motion to accept the Letter Agreement between the Meadows Universal Community Behavioral Health and the Philipsburg-Osceola Area School District for the purpose of care coordination, referral, service availability, and information exchange. This agreement will remain in effect for two (2) years or unless revoked by written notification.

B. BUILDING AND GROUNDS - *Mr. Curtis & Ms. McGee

C. COMMUNITY RELATIONS – *Mr. Jeffries & Mr. Miller

D. CURRICULUM, INSTRUCTION & ASSESSMENT – *Mrs. Lamb & Mrs. Bush

1. **FIELD TRIP REQUESTS:** Motion to approve the field trip requests as presented.
2. **TENTATIVE 2017-18 GRADUATION LIST:** Motion to approve the tentative 2017-2018 Graduation List as presented by Administration.

E. PERSONNEL COMMITTEE - *Mrs. Bush & Mrs. Lamb

1. **RETIREMENT:** Motion to accept the resignation of Debra Carpenter for retirement purposes, effective June 30, 2018.
2. **RETIREMENT:** Motion to accept the resignation of Shelly Maurer for retirement purposes, effective June 30, 2018.
3. **CLOSE FULL-TIME POSITION:** Motion to close a full-time second shift custodial position at the Middle School, effective March 4, 2018.
4. **CREATE PART-TIME POSITIONS:** Motion to create three (3) 5.0 hour District wide custodial positions, effective April 25, 2018.

5. **POST PART-TIME POSITIONS:** Motion post three (3) 5.0 hour District wide custodial positions, posting retroactive to March 28, 2018.
7. **CLOSE FULL-TIME POSITION:** Motion to close a full-time second shift custodial position at the Senior High School, effective July 1, 2018.
8. **CREATE POSITIONS:** Motion to create two (2) 5.0 hour District wide custodial positions, effective July 1, 2018.
9. **POST PART-TIME POSITION:** Motion to post two (2) 5.0 hour District wide custodial positions, posting effective immediately.
10. **HIRE SUBSTITUTE CUSTODIAN:** Motion to hire Rick Dullen and Joseph Guthridge as custodial substitutes, effective April 6, 2018.
11. **EXTENDED SCHOOL YEAR POSITIONS:** Motion to approve posting the following extended school year positions for the summer of 2018, posting effective April 6, 2018:

- Special Education Teachers (at least 3)
- District Wide Special Education Assistants (at least 5)
- Speech Therapist (1)

12. **HIRE EXTENDED SCHOOL YEAR POSITIONS:** Motion to approve the following individuals for extended school year positions for the summer of 2018:

NURSES

Bamat, Michelle
Price, Alyssa

SPEECH

Parks, Danielle

OT

Yanock, Kylie

TEACHERS

Dale, Deb
Lytle, Lacey
McCully, Sara
Parks, Terry

PARAPROFESSIONALS

Baughman, Brenda
Conklin, Holly
Fluke, Kim
Glessner, Angie
Hale, Tara
Houchins, Kim
Husar, Donna
Scalzo, Mary
Siegfried, Nan
Shimmel, Lori
Thompson, Mindy
Voigt, Dana

13. **UNPAID DAYS:** Motion to approve a request from a part-time custodian for unpaid days on June 27 and 28, 2018, due to exhausting all personal days; sick days cannot be used for the reason requested.

14.UNPAID DAYS: Motion to approve a request from a part-time custodian for unpaid days on August 15 and 16, 2018, due to exhausting all personal days; sick days cannot be used for the reason requested.

15.UNPAID DAYS: Motion to approve a request from a part-time paraprofessional for unpaid days on March 5 and March 27, 2018, due to exhausting all sick and personal days.

16.UNPAID DAYS: Motion to approve a request from a teacher for unpaid days on March 22 and 23, 2018, due to exhausting all sick and personal days.

17.UNPAID DAYS: Motion to approve a request from a full-time maintenance employee for unpaid days on March 5, 7, 8, 12, 14, 15, 16, 20, 22, 23, and 26, 2018, due to exhausting all sick and personal days.

18.UNPAID DAYS: Motion to approve a request from a part-time paraprofessional for unpaid days on May 10 and May 18, 2018, due to exhausting all personal days; sick days cannot be used.

19.FMLA MEMORANDUM OF AGREEMENT: Motion to approve a request from a part-time paraprofessional for a FMLA Memorandum of Agreement as presented.

20.RESIGNATION: Motion to accept the resignation of Joanna Latosky as the Right to Know Officer, effective immediately.

21.RIGHT TO KNOW OFFICER: Motion to approve Veronica Lukaschunis as the Right to Know Officer, effective immediately.

F. POLICY COMMITTEE – *Ms. McGee & Mr. Massung

G. STUDENT AFFAIRS, EXTRA-CURRICULAR, DRUG & ALCOHOL PREVENTION, & STUDENT DISCIPLINE – *Mrs. Droll and Mr. Jeffries

1. **POSITION VOLUNTEERS:** Motion to approve the following Position Volunteers for the 2017-18 school year.

Albright, Greg
Albright, Kaity
Albright, Lindsey

Appleyard, Michael
Appleyard, Nicole
Auman, Timothy

Barnett, Christopher
Barnett, Elizabeth
Baughman, Jeffery

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Belinda, Rebecca
 Bender, Natalie
 Candelara, Maria
 Chverchko, Matt
 Conklin, Amber
 Coudriet, Karla
 Cowher, Julie
 Coyne, Angela
 Curtorillo, Danielle
 DeSimone, Karen
 Dickson, Amanda
 Dugan, Heidi
 Dunsmore, Danielle
 Emigh, Mallory
 English, Randi
 Fenton, Kristina
 Gheen, Jessica
 Hampton, Shannon
 Hazelton, Kelly
 Henry, Vickie
 Holencik, Kimberly
 Hunter, Euphemia

Hutton, Robert
 Johnson, Matthew
 Johnson, Sherry
 Kaczorowski, Heather
 Kephart, Scott
 Kephart, Tracy
 Koptchak, Rachael
 Koptchak, Thomas
 Kowalczyk, Amber
 Kyler, Dawn
 Levonick, Ambra
 Lumadue, Mandy
 Luzier, Rachel
 Mandell, Susan
 Martell, Marvin III
 McGarry, Melva
 Miller, Kelly
 Myers, Heidi
 Millward, Kristen
 Minarchick, David
 Moore, Valerie
 Ohs, Kalen

Pearce, Daphnie
 Peters, Jenny
 Pifer, Amy
 Pollisiono, Barbara
 Ralston, Denise
 Raymond, Whitney
 Sankey, Brenda
 Selvage, Ashley
 Slogosky, Mary
 Smith, Mandy
 Springer, Dana
 Suhoney, Lisa
 Thompson, Roseanna
 Vaughn, Brandi
 Vesnesky, Amber
 Walborn, Shannon
 Wallace, Brian
 Wayland, Jill
 Wisor, Tia
 Womer, Carol
 Yoder, Amy
 Yoder, Dave

2. **EXTRA-CURRICULAR POSITIONS:** Motion to approve the following persons for extra-curricular positions for the 2018-19 school year:

<u>Name</u>	<u>Sports/Activity</u>	<u>Remuneration</u>
Bainey, Connie	Band Volunteer	Volunteer
Barnhart, Elaine	Band Volunteer	Volunteer
Belko, Amy Jo	Chorus Volunteer	Volunteer
Bock, Brenda	Band Volunteer	Volunteer
Claycomb, Amber	MS Assistant Volleyball Coach	per the Contract
Harper, Dawn	Summer MS Bandfront Director	per the Contract
Harper, Jim	Band Volunteer	Volunteer
Herr, Michael	Softball Volunteer	Volunteer
Lanager, Renee	Assistant Cross Country Coach	per the Contract
Long, Susan	Band Volunteer	Volunteer
Massung, Michelle	Band Volunteer	Volunteer
Massung, Robert	Band Volunteer	Volunteer
Meyers, Eileen	Band Volunteer	Volunteer
Miller, Heather	Summer SH Band Front Director	per the Contract
Petro, April	Band Volunteer	Volunteer
Petro, Tom	Band Volunteer	Volunteer
Rea, Lois	Band Volunteer	Volunteer
Sinclair, Amy	Band Volunteer	Volunteer

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Sperslage, Amber	Band Volunteer	Volunteer
Winters, Traci	Band Volunteer	Volunteer
Wisor, Tia	Band Volunteer	Volunteer
Woods, Amanda	Summer Senior High Band Director	per the Contract

3. **RESIGNATION:** Motion to accept the resignation of Katherin Momenzadeh as Academic Decathlon Co-Coach, effective immediately.
4. **POST CO-COACH POSITION:** Motion to post an Academic Decathlon Co-Coach position for the 2018-19 school year.

H. TECHNOLOGY – * Mr. Massung and Mrs. Droll

CONSENT AGENDA: There was a motion by Mr. Curtis and seconded by Mr. Miller to approve the Consent Agenda with the exception of motions A3, A4, A5, E6, E22, G5, and G6. ROLL CALL VOTE: YES – 5, NO – 0, motion carried unanimously.

The following motions(s) were pulled from the consent agenda for further discussion.

A. BUDGET, FINANCE & TRANSPORTATION - *Mr. Miller & Mr. Curtis

3. **PROPOSED GENERAL FUND BUDGET:** Motion by Mr. Miller and seconded by Mr. Curtis to approve the Proposed General Fund 2018-19 Budget for \$31,830,070 (see attached). ROLL CALL VOTE: YES – 5, no – 0, motion carried unanimously.
4. **PROPOSED ATHLETIC 2018-19 BUDGET:** Motion by Mr. Miller and seconded by Mrs. Bush to approve the Proposed Athletic 2018-19 Budget for \$574,991 (see attached). ROLL CALL VOTE: YES – 5, NO – 0, motion carried unanimously.
5. **PROPOSED FOOD SERVICE 2018-19 BUDGET:** Motion by Mr. Miller and seconded by Mrs. Bush to approve the Proposed Food Service 2018-19 Budget for \$1,144,694 (see attached). ROLL CALL VOTE: YES – 5, NO – 0, motion carried unanimously.

E. PERSONNEL COMMITTEE - *Mrs. Bush & Mrs. Lamb

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6. HIRE CUSTODIANS: Motion by Mrs. Bush and seconded by Mr. Miller to hire Richard Bell, Marjorie Droll, Rick Dullen, and Joseph Mayes as 5.0 hour District wide custodians, effective April 30, 2018. ROLL CALL VOTE: YES – 3, NO – 0, ABSTAIN – 2 (Mrs. Droll and Mrs. Timchak), motion carried.

22. CLOSE CLASSROOM: Motion by Mrs. Bush and seconded by Mr. Miller to close a fourth grade classroom at the Osceola Mills Elementary School, effective June 2, 2018. ROLL CALL VOTE: YES – 5, NO – 0, motion carried unanimously.

G. STUDENT AFFAIRS, EXTRA-CURRICULAR, DRUG & ALCOHOL PREVENTION, & STUDENT DISCIPLINE – *Mrs. Droll and Mr. Jeffries

5. **RESIGNATION:** Motion by Mrs. Droll and seconded by Mr. Miller to accept the resignation of Head Football Coach, Michael Mann, effective immediately. ROLL CALL VOTE: YES – 5, NO – 0, motion carried unanimously.

6. **HIRE INTERIM COACH:** Motion by Mrs. Droll and seconded by Mr. Curtis to hire Brian McGonigal as interim Head Varsity Football Coach, effective immediately. ROLL CALL VOTE: YES – 5, NO – 0, motion carried unanimously.

There was a motion made by Mr. Miller and seconded by Mr. Curtis to adjourn the meeting; the meeting adjourned at 7:19 p.m.

Veronica F. Lukaschunis, School Board Secretary