

PHILIPSBURG-OSCEOLA AREA SCHOOL DISTRICT

Monthly Voting Meeting – September 25, 2018, 7:00 PM
Philipsburg-Osceola Middle School Board Room



MINUTES

The September 25, 2018, regular voting meeting of the Philipsburg-Osceola Area Board of School Directors was called to order at 7:00 p.m. by Mrs. Rebecca Timchak, Board President. Roll call was taken with all nine members present.

The Pledge of Allegiance was recited.

Dr. Paladina introduced Dr. J. Hugh Dwyer, Executive Director of Intermediate Unit 10.

Mrs. Bush introduced the new music teacher, Brandon Houtz, and Dr. Paladina welcomed him to the District.

There was a motion by Mr. Curtis and seconded by Mr. Jeffries to approve to approve the August 28, 2018, Regular Voting Meeting Minutes as presented.

Mr. Michael Conte, Director of Finances, gave a brief financial presentation on the cash position of the District. He noted that the District needs to monitor spending. Dr. Paladina added that money was spent down for construction projects.

Mr. Conte reported that the Technology Center has 81 students enrolled. The cost is \$75,456 per month. It is a great program and is very well received. The student count has grown at the District; there are 1752 students. Dr. Paladina said it is about 100 more than the end of the last school year.

Mr. Conte stated that there is a 7 step formula for transportation. In 2016-17, the District paid more out than what the formula allowed. He explained that when the District negotiates future contracts, the amount needs to be closer to the formula.

Mrs Timchak reported that there was an executive session at 6:30 p.m. for personnel matters.

A. BUDGET, FINANCE & TRANSPORTATION - *Mr. Miller & Mr. Curtis

1. **DISBURSEMENTS:** Motion to approve the following disbursements from

August 24, 2018, through September 21, 2018.

\$ 9,717.72	Athletic Account (checks 222646 to 222693)
\$ 4,787.42	Cafeteria Account (checks 509412 to 509418)
\$1,080,662.52	General Account (checks 43323 to 43472)
\$ 708.75	Student Activities Accounts (checks 814573 to 814575)
\$1,095,875.89	GRAND TOTAL

PAYROLL: August 24, 2018	\$482,991.08
August 29, 2018	\$ 390.00
September 7, 2018	\$477,158.73
September 21, 2018	\$542,203.62

2. SALE OF EQUIPMENT: There will be a motion on the regular voting Agenda to discuss/approve the sale of band equipment: Amanda Woods, Band Director would like to pursue finding a buyer for our 1980s silver drums. The pieces are as follows:

COMMENT: These instruments are not being used, take up a lot of space, and are not in the best condition. If given permission I would like pursue selling them.

Marching Snare	Ludwig	3165328	Jan-88	Silver
Marching Snare	Ludwig	3165329	Jan-92	Silver
Marching Snare	Ludwig	6130650	Jan-88	Silver
Marching Snare	Ludwig	6130656	Jan-89	Silver
Marching Snare	Ludwig	6130658	Jan-91	Silver
Marching Snare	Ludwig	6219490	Jan-99	Silver
Marching Quad Tom	Pearl	913202	Jan-90	Silver
Marching Bass Drum	Ludwig	3188032	Jan-85	Silver - on top shelf
Marching Bass Drum	Ludwig	3242664	Jan-90	Silver - on top shelf

3. STAUFFER’S TRANSPORTATION COMPANY: Motion to approve the following driver for the 2018-19 school year.

Holderman, Randall

4. LONGS’ VAN COMPANY: Motion to approve the following driver for the 2018-19 school year.

Shoff, Kayse

Maines, Teresa

Siefried, Nannette

5. PARENT DRIVERS: Motion to approve the following parent drivers for the 2018-19 school year.

Keith-Garland, Nicole
Rodriguez, Lori

Gavlack-Vaughn, Jolene
Vaughn, Jeffrey

B. BUILDING AND GROUNDS - *Mr. Curtis & Ms. McGee

1. **RECYCLE EQUIPMENT:** Motion to approve recycling ten (10) sewing machines.

C. COMMUNITY RELATIONS – *Mr. Jeffries & Mr. Miller

D. CURRICULUM, INSTRUCTION & ASSESSMENT – *Mrs. Lamb & Mrs. Bush

1. **FIELD TRIP REQUESTS:** Motion to approve the field trip requests as presented.
2. **ACT 80 DAY:** Motion to approve January 14, 2019, as an Act 80 day for the purpose of making up September 11, 2018, which was cancelled due to flooding.

E. PERSONNEL COMMITTEE - *Mrs. Bush & Mrs. Lamb

1. **HIRE:** Motion to hire Charlene Hubler, as a 5.0 hour District wide custodian, effective October 9, 2018.
2. **HIRE:** Motion to hire Terri Miller, as a 5.0 hour District wide custodian, effective October 9, 2018.
3. **HIRE:** Motion to hire Marisa Laskowsky, as a 5.75 hour Special Education Instructional Assistant at Philipsburg Elementary, effective October 9, 2018.
4. **HIRE:** Motion to hire Brandon Houtz as a Middle School Music/Chorus teacher, Step 1 B + 0, at a salary of \$42,876.00.
5. **TEACHER MENTORS:** Motion to approve the following teacher mentors for the 2018-2019 school year.

New Teacher

Houtz, Brandon

Mentor

Woods, Amanda

6. **RESIGNATION:** Motion to accept the resignation of Shelley Wilcox, a 4.5 hour Library Tech Assistant at Philipsburg-Osceola Senior High School, effective the close of business September 19, 2018.
7. **POST:** Motion to post a 4.5 hour Library Tech Assistant position at Philipsburg-Osceola Senior High School, posting effective September 14, 2018.
8. **TRANSFER:** Motion to transfer Christina Williams from a 4.5 hour Cashier/Kitchen Helper at the Philipsburg-Osceola Senior High School

to a 4.5 hour Library Tech Assistant at Philipsburg-Osceola Senior High School, effective October 1, 2018.

9. POST: Motion to post a 4.5 hour Cashier/Kitchen Helper at Philipsburg-Osceola Senior High School, posting effective September 24, 2018.

10. NURSING SUBS: Motion to approve the following LPN or RN nursing substitutes:

<u>LPN</u>	<u>RN</u>	<u>RN</u>
Gray, Thomas	Cartwright, Barbara Kephart, Marie	Verost, Donna Walker, Veronica

11. HOMEBOUND INSTRUCTORS: Motion to approve the following homebound instructors.

Kohute, Rebecca Sipes, Krystina	Parmele, Laurie Stadmler, William
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12. RATE CHANGE: Motion to approve the Source for Teachers addendum that changes the pay rate for Special Education Instructional Assistants from \$7.25 per hour to \$10.00 per hour, effective October 1, 2018.

13. UNPAID DAYS: Motion to approve a part-time Custodian for unpaid days beginning on October 10, 2018, and ending on approximately October 19, 2018, depending upon release from health care professional, due to exhausting all sick and personal days; employee does not qualify for FMLA.

14. UNPAID DAYS: Motion to approve unpaid days for a full-time employee on October 16 and 17, 2018, and March 21 and 22, 2019, due to exhausting all personal days; sick days may not be used for the reason requested.

16. UNPAID DAYS: Motion to approve a part-time Paraprofessional for unpaid days on September 18, 19, 20, and 21, 2018, due to exhausting all sick and personal days; employee does not qualify for FMLA.

F. POLICY COMMITTEE – *Ms. McGee & Mr. Massung

G. STUDENT AFFAIRS, EXTRA-CURRICULAR, DRUG & ALCOHOL PREVENTION, & STUDENT DISCIPLINE – *Mrs. Droll and Mr. Jeffries

1. **SCHOOL BASED PROBATION PROGRAM AGREEMENT:** Motion to approve a School Based Probation Program Agreement for the 2018/2019 school year between the Centre County Juvenile Probation Department and Philipsburg-Osceola School District.
2. **STUDENT ASSISTANCE PROGRAM AGREEMENT:** Motion to approve the Student Assistance Program Agreement for the 2018/2019 school year between Philipsburg-Osceola Area School District, Community Connections of Clearfield/Jefferson Counties, and Clearfield-Jefferson Drug and Alcohol Commission.
3. **LINKAGE AGREEMENT:** Motion to approve the Linkage Agreement for the 2018/2019 school year between Community County Services, Inc., Family Based Mental Health/Family Stabilization Services and Philipsburg-Osceola Area School District.
4. **CONTRACT AGREEMENT:** Motion to approve an agreement between Philipsburg-Osceola Area School District and Cen-Clear Child Services, Inc., for services/therapy at a rate OF \$48,500.00 for 7.5 hours per day for 191 days of LSW staff time for the school year less required training and 5 PTO days. This agreement shall be automatically renewed on a yearly basis unless either party notifies the remaining party in writing of intent to terminate this Agreement within thirty (30) days of the end of any year term.
5. **HIRE:** Motion to hire the following extra-curricular positions for the 2018/2019 school year.

<u>Name</u>	<u>Sports/Activity</u>	<u>Remuneration</u>
Anderson, Autumn	Art Show Advisor	\$349.41
King, Karen	Art Show Advisor	\$349.41
Raker, Barry	Art Show Advisor	\$349.41
Arnold, Shawn	Academic Decathlon Co-Advisor	\$2,236.23
Sauerwein, Robert	Basketball, Girls' Varsity Head Coach	\$5,241.15
Fisher, Lee	Basketball, Girls' Junior High Head	\$3,144.69
Lumadue, Amanda	Commencement/Senior Class Advisor	\$1,048.23
Bainey, Connie	Drama Club Volunteer	Volunteer
Chorle, Sarah	Drama Club Volunteer	Volunteer
Chorle, Walter	Drama Club Volunteer	Volunteer
Harper, James	Drama Club Volunteer	Volunteer
Kelly, Rebecca	Drama Club Volunteer	Volunteer
Rowles, Melissa	Drama Club Volunteer	Volunteer
Ryder, Heather	Drama Club Volunteer	Volunteer

Ryder, Vincent	Drama Club Volunteer	Volunteer
Bainey, Connie	Prom/Junior Class Advisor	\$838.58
Lumadue, Amanda	SH Student Council Co-Advisor	\$524.12
Miller, Debra	SH Student Council Co-Advisor	\$524.12
Lomison, Jessica	MS Student Council Co-Advisor	\$524.12
Mills, Jackie	MS Student Council Co-Advisor	\$524.12
Bush, Courtney	Yearbook Co-Advisor	\$628.94
Moslak, Amanda	Yearbook Co-Advisor	\$628.94
Rowles, Melissa	Non-teaching Position	Per Contract

6. NON-TEACHING POSITION: Motion to approve Michael Herr as a non-teaching position, per the contract, for the 2017/2018 school year.

7. DEPARTMENT HEADS: Motion to approve the following Department Heads for the 2018/2019 school year.

Family & Consumer Science	Rauch, Holly	\$698
Industrial Arts/Tech Ed./Business Ed.	Good, Tyler	\$698

8. POSITION VOLUNTEERS: Motion approve the following Position Volunteers.

Albright, Lindsey	Clark, Desiree	Emigh, Michelle
Anderson, Nicole	Clemmer, Jessie	English, Randi
Bailey, Patience	Clemmer, Roni	Ennis, Nicole
Bainey, Connie	Conklin, Amber	Fahr, Jessica
Bainey, Kiley	Coudriet, Karla	Fenton, Kristina
Baney, Donald	Coulter, Karen	Ferguson, Jamie
Barnett, Elizabeth	Couturiaux, Jolene	Foley, Holly
Bartley, Karen	Cowher, Julie	Foster, Erica
Baughman, Daina	Curtorillo, Danielle	Fumbarger, Alicia
Baughman, Jeffrey	Czar, Debra	Garcia, Wynter
Belinda, Rebecca	Demko, Crystal	Gheen, Jessica
Bloom, Amy	DeSimone, Karen	Gonder, Brittany
Blose, Kayla	Dickson, Amanda	Gonzalez, Lynn
Bolton, Jolene	Dickson, Emily	Good, Tyler
Bordas, Erica	Dixon, Angela	Gramling, Kristen
Bordas, Kari	Dixon, Barbara	Gray, Amy
Bowie, Kelly	Dixon, Gina	Guenot, Rebecca
Briggs, Rebecca	Dugan, Heidi	Hahn, Jennifer
Briscoe, Mary	Dunsmore, Danielle	Hale, Tara
Brown, Tammy	Ebert, Jennifer	Hann, Christine
Cartwright, Diana	Elrich, Jennifer	Hanslovan, Amanda
Cartwright, Margie	Emigh, Donald	Harkins, Michele
Catherine, Susyn	Emigh, Karri	Harmic, David

Agenda – Regular Voting Meeting – September 25, 2018

Harper, Dawn
Harper, James
Harris, Amber
Hartsock, Corie
Harvey, Michelle
Hayward, Crystal
Hayward, Gertrude
Hayward, Jamie
Heltman, Nicholle
Hemphill, Kimberly
Hencricks, Anna
Henry, Don
Henry, Vickie
Hertlein, Adriane
Hertlein, Matt
Hoover, Joli
Hoover, Kimberly
Hoover, Rusty
Hoover, Scott
Hoy Robyn
Hughes, Hope
Husar, Donna
Jenkins, Christa
Kaczorowski, Heather
Knowles, Kimberlee
Koptchak, Heather
Koptchick, Abbie
Krause, Lisa
Kronenwetter, Sarah
Kyler, Dawn
Laskowsky, Marisa
Lesko, Megan
Levonick, Ambra
Lewis, Kathyne
Lindeman, Jennifer
Ling, Holly
Ling, Ryan
Lobb, Sara
Long, Mike
Long, Sue
Luzier, Rachel
Mantz, Kimberly
Marlow, Brianna
Mason, Chera
Mason, Chris
Massung, Michelle

Massung, Robert
Matia, Daleen
Matson, Nicole
Matweecha, Denise
Maurer, Jennifer
McClenahan, Stacy
McCliment, Brandon
McCliment, Shawna
Mekis, Ashely
Miller, Heather
Millward, Kristen
Minarchick, Lynn
Minerich, Shawn
Moore, Michelle
Morris, Jennifer
Myers, Heidi
Nybeck, Lindsey
Nyman, Lori
Ohs, Kalen
Olson, Meghan
Olson, Sarah
Paladina, Jessica
Parish, Cristina
Peacock, Kevin
Pearce, Daphine
Pelesky, Kristy
Pelka, Brian
Pelka, Gladys
Pentland, Samantha
Pollisino, Barbara
Potter, Jodi
Pry, Stacey
Ralston, Sherry
Raymond, Whitney
Rea, Lois
Reams, Dawn
Rearick, Tiffany
Rees, Kelly
Ricard, Amanda
Ricciotti, Stacy
Richardson, Erika
Ritter, Jennifer
Ryder, Vincent
Sabol, Leslie
Sallee, Ashley
Saupp, Melissa

Selvage, Ashley
Shady, Melinda
Showers, Chelsea
Slothor, Brittany
Stanton, Brian
Stasko, Jessica
Straw, Penny
Supko, Melissa
Supko, Todd
Surkovic, Judith
Teats, Kristie
Thompson, Roseanna
Thompson, Shari
Thompson, Tabitha
Thorp, Kimberly
Twist, Carla
Twist, Todd
Vaughn, Brandi
Vaughn, Tawsha
Verbeck, LynnAnne
Vesnesky, Amber
Wagner, Heather
Wagner, Jamie
Walk, Amanda
Walk, Sabrina
Walker, Veronica
Wallace, Kelly
Warner, Dale
Warner, Laura
Westwood, Gregory
Westwood, Lyndsey
White, Maggie
Wildman, David
Wildman, Renee
Winters, Tammie
Wisor, Robin
Wisor, Tia
Womer, Kristen
Wood, Brad
Wood, Brandy
Wood, Cory
Wood, Karen
Wood, Melissa
Yarger, Robin
Zelensky, Robin

H. TECHNOLOGY – * Mr. Massung and Mrs. Droll

A. OTHER

CONSENT AGENDA

Note: All matters taken under this section are considered routine, and action will be taken with one motion. There will be no separate discussion of these Agenda items, and items will not be considered separately. Please refer to the Consent Agenda.

A motion was made by Mr. Curtis and seconded by Mr. Jeffries approve the Consent Agenda. **ROLL CALL VOTE: YES – 9, NO – 0; motion carried unanimously.**

The following motions were pulled from the Consent Agenda for further discussion.

E. PERSONNEL COMMITTEE - *Mrs. Bush & Mrs. Lamb

15. UNPAID DAYS: Motion to approve unpaid days for a teacher on December 12, 13, 14, 17, and 18, 2018, due to exhausting all personal days; sick days may not be used for the reason requested.

A motion was made by Mr. Curtis and seconded by Mr. Jeffries to vote on E-5. **ROLL CALL VOTE: YES – 4, NO – 5. Motion failed.**

A motion was made by Mr. Jeffries and seconded by Mr. Miller to adjourn the meeting; meeting adjourned at 7:38 p.m.