



**Philipsburg-Osceola Area School District**

I TECH Center

200 Short Street, Philipsburg, PA 16866

(814) 342-7322

**Student Name (Print)** \_\_\_\_\_

**Student ID (7 Digit Number)** \_\_\_\_\_

**Student Device Information Sheet and Acceptable Use Policy**

**Acceptable Use of Internet, Electronic Mail, and Cyber bullying Policies**

By **signing** this agreement, I acknowledge that I have read and agree to all the terms as outlined in the Philipsburg-Osceola Area School District Policies in relation to Acceptable Use of Internet, Electronic Mail, and Cyber bullying Policies. To review the Acceptable Use of the Internet, Electronic Mail, and Cyber bullying Policies, please go to [www.pomounties.org](http://www.pomounties.org), click on Our District > School Board > Policies > 800 Operations and 815 Acceptable Use of Internet.

***Student Agreement***

As a learner, I agree that I will:

- Use my device for educational purposes at home and at school.
- Follow the procedures and policies outlined in the Laptop Guide and Philipsburg-Osceola Area School District Responsible Use Agreement, both at school and at home.
- Protect my device by carrying it securely in my district-issued carrying case, at all times, and preventing careless or malicious damage.
- Never leave my device unattended in an unsecure or unsupervised location.
- Charge my device's battery to full capacity each night.
- Report all damages to or issues with my laptop to the school librarian/media specialist.
- Not alter or attempt to change, disable, or circumvent the management settings, content filters, or virus protection software on my device.
- Never share my device with other students or individuals.

I understand that any violation of this agreement may result in the suspension or loss of my laptop and school network privileges. Additionally, I may face disciplinary action for such violations up to and including suspension.

***Parent Agreement***

I understand that my responsibilities include:

- Ensuring my child meets the expectations outlined in the Laptop Guide and the Philipsburg-Osceola Area School District Responsible Use Agreement.
- Protecting the device, within reason, against damage, loss or theft while it is at home or outside of school.
- Ensuring my child immediately reports damage to the school librarian/media specialist.

In consideration of the privileges and opportunities afforded by the use of POASD technology resources, I hereby release the POASD, its employees and directors, from any and all claims of any nature arising from

my child's use or inability to use these resources, including but not limited to claims that may arise from unauthorized use of a device.

I also understand that the Philipsburg-Osceola Area School District has security measures in place to protect and restrict access to controversial materials while online at home or school and I will not hold the District responsible for materials accessed with a District laptop.

I accept full responsibility for my child's use of the device while not in a school setting and understand that my child's laptop use is subject to the same rules and requirements when used off-campus. I understand that my child's device privileges may be suspended or revoked for violation of this agreement. I also understand that my child may be subject to disciplinary action up to and including suspension for such violations.

***Accidental Cost and Repairs***

There is no fee for students to receive and utilize their laptop. Students will be responsible to care for their machine. For incidents that are not due to manufacturer error, fees may be applied.

If the student accidentally breaks the laptop and it needs repaired, there will be no fee the first time unless there is evidence of intentional abuse and/or misuse. If the repair or replacement of the laptop is found intentional and/or misused then the parent is responsible for the total cost of repair not to exceed \$250.00 dollars. Examples of laptop accidental repairs are keyboards, LCD screens, charger and/or cord, or power port on laptop.

If the student accidentally breaks the laptop a second time and so forth then the parent and/or guardian is responsible for the cost of repair. If building administrators find that the student is repeating the misuse and/or abuse of the laptop, then it may be determined that the student will not possess their assigned laptop and a loaner which will be in the classroom can be used. The classroom loaner is not to leave the classroom. The accidental cost and repair listed above does not provide coverage for the loss of the device and/or its accessories. If the device or accessories are lost, it is the parent's responsibility to pay for the cost of replacement not to exceed \$250.00. All laptops and accessories are property of the school district, and therefore, all repairs must be done by the POASD iTech Center. No repairs are permitted by third party vendors.

**Student First Name:** \_\_\_\_\_

**Student Last Name:** \_\_\_\_\_

**GRADE LEVEL:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

**Parent/Guardian Email:** \_\_\_\_\_

Please sign and return to receive laptop.

20-21 school year.