



## **ADDENDUM 1**

This addendum is to append to the 2022 Security Camera Project RFP, for Philipsburg Osceola Area School District.

### **SECURITY CAMERA SYSTEM PROJECT**

**ISSUED BY:** Jodie Conklin, Technology Manager &  
Thomas Martin, Director of Finance

**PHILIPSBURG OSCEOLA AREA SCHOOL DISTRICT**

200 SHORT STREET  
PHILIPSBURG, PA 16866

## **QUESTIONS & ANSWERS**

The following questions have been posed by potential bidders and are presented below with the district's answers.

**If any participating vendors have any other questions that have not been answered in this addendum, please refer to the Questions and Clarifications section of the RFP for instructions on how to contact Jodie Conklin. Any additional questions presented to the district, prior to 3pm on February 25<sup>th</sup>, 2022, will be posted in an additional addendum on the website.**

### **GENERAL QUESTIONS:**

- 1. Do we have a desire for retention of video recordings? A week, a month?**  
A. We would prefer a month of retention for recordings.
- 2. Will your IDFs or backbone be available for this implementation? Will you assign us ports?**  
A. Yes, we will provide the IDFs and will assign you ports. Additionally, if it is possible to centrally locate all terminals coming in to one closet or minimize the number of closets being run to, that would be preferable. We understand in some cases that will not be possible, but at least having a clear designation of where everything going is needed.
- 3. Do you have a desire for athletic fields to be covered?**  
A. Yes. The RFP specifically indicates our main athletic field, the football stadium at the high school, however, we also have two practice/JV fields at the middle school, on the right/back side of the building that need coverage.
- 4. Are we comfortable disclosing who did the last project, if they are not bidding they might be an asset to this information?**  
A. No, but if there is anything specific about the previous projects and their implementation, that you would like to know, we can provide you with that information.
- 5. Do you have a desire for playgrounds to be covered?**  
A. Yes, (we covered the playgrounds during the pre-submission meeting), each elementary building has playground areas that need covered. At Philipsburg Elementary, it is on the right, front side of the building, and at Osceola Mills Elementary, it is on the backside of the building. Both areas are lacking in coverage currently and will need more camera coverage.
- 6. The RFP mentions the removal of obsolete cabling, is there a possibility of reusing the existing cabling?**  
A. Yes, the middle school, and Philipsburg Elementary are both newer buildings that should have newer cabling that can be reutilized. Osceola Mills and the high school, are older buildings that you may find Cat5 cabling. We would like to only reuse Cat5e or above, no Cat5. Also, in some areas, especially for our outside cameras, you may find that the cabling has been damaged due to water getting in. If you reuse any cabling, we would like you to test the cable and re-terminate if necessary.

- 7. Any requirements for fluke testing, network testing?**
- A. We require all cables being re-utilized to be tested, and the cameras to be tested for functionality, but we do not require printed results provided to us.
- 8. Any requirements for printed data speed results on the cable, or just functionality of the camera?**
- A. Just proof of functionality of the cameras. We do not need a printed data speed result, but we do require the cameras to be tested for connectivity and shown to be appearing properly in the software. As the RFP states, we do also require a 5 year warranty.
- 9. On the 5 year coverage of warranty, is there an expectation of service maintenance contract annually?**
- A. We expect a 5 year warranty, that entails support, maintenance, etc, with no additional cost.
- 10. The goal of your cameras is to cover the corridors?**
- A. Yes, indoors a large majority of the coverage is corridors, stairwells, and alcoves. Our gymnasiums are covered, as well as, cafeterias, and auditoriums. Classrooms, offices, are excluded from coverage. All entrances and exits must be adequately covered.
- 11. (In reference to our statement that we would like to reduce the number of cameras in certain areas, where there are multiple cameras, but one camera with multiple angles could suffice, such as in certain corridors, this question was asked) But if multiple cameras would be more cost efficient would you prefer that?**
- A. Yes, cost is a large factor in all of the plans. We would like the most efficient, but also cost effective, so in some cases, one camera with multiple angles may not be more cost efficient than multiple cameras, in which case we would prefer the cost efficient option.
- 12. Is there cabling behind the cisco AP panels on the ceiling, that are no longer being used, and could it be reutilized for this project?**
- A. Some of the panels may have cabling, and in those cases, yes you are welcome to reuse them. However, we ask that the cable is tested.
- 13. Do we have the intercom systems at each entrance (with video and audio)? And are they required to be included in this bid?**
- A. We have the intercom systems at only 1, to 2, entrances at each building. At the high school, it is at the main visitor's entrance, at the middle school, it is at the admin office and the main office, and at both elementary buildings it is only at the main visitor's entrance. This system is not included in this project, and is not required to be referenced at all.
- 14. Each camera appears to be numbered, throughout the building, can you provide that to us so that we can all use the same terminology?**
- A. The current camera numbering system is one we would like to forgo with this project. Each building has a different convention currently, and in some cases it is not efficient, so it is not relevant to the bids being submitted. We would like each camera to be re-numbered and named more appropriately for its placement in the buildings. During the implementation phase, once we know how many cameras will be installed and where, we will provide the winning bidder with a spreadsheet of names and numbers for each camera.

**15. Are we required to paint match where we will be installing cameras?**

A. No.

**16. Do we want coverage on elevators?**

A. No. We only want the coverage outside of the elevators pointing at the entrance, but not on the elevator itself.

**17. Is there a requirement that where you have a PTZ, a PTZ must be put in its place? And if there is not a PTZ there, do you have any requirements that a PTZ must be put in, in certain areas?**

A. Yes, if there is currently a PTZ (*as indicated on the building plans*), we would like it to be replaced with a PTZ. However, in areas, such as the parking lots, where there are currently no PTZ's we are open to suggestions by the bidders as to what would provide the best visibility and be the most cost efficient. Our goal is just to target problem areas, and keep cost efficiency.

**18. Every building, every external entrance/exit, you want coverage on, as well as, practice fields?**

A. Yes, that is correct. Every door should have coverage, as well as, fields that are being utilized.

**19. Do you want coverage of parking spaces?**

A. Yes. All parking lots at all buildings need dedicated focus.

**20. Is everything pretty accessible above ceilings?**

A. Yes.

**21. What is the minimum standard for reuse of cable?**

A. Cat5e, as long as the cables are tested. We do not want Cat5 cables reused.

**22. Can we have a copy of the blank floorplans?**

A. Yes, we are sending an electronic copy to all participants who have already contacted us via email for floorplans, or with questions. If you have not previously emailed, Jodie Conklin, please send her an email, as denoted in the RFP, to be placed on the communication list, and she will send you a copy of the blank floorplans as well.

**23. If the additional cameras require more ports in an IDF, is that something you are going to provide, or do the bidders need to quote in a layer 2 switch? Also, if multi-angle cameras, that require additional power, are used, do we have switches that can meet the power requirements?**

A. We will be able to provide the ports, and necessary switches, with adequate power for any additional cameras. We do not need them as part of the bid.

**24. Is there a preference for bullet or dome cameras?**

A. No. We do not have a preference either way. Whichever is going to provide the best coverage for that location.

**25. Can we use the district's manlifts?**

A. Yes

- 26. (In reference to the offices where there are single camera displays on older monitors for the office staff to view) Do we have to replicate the displays? Or is the district going to handle setting up single views on monitors?**
- A. No, you will not be responsible for setting up single monitor displays or any stationary stations for viewing purposes. The district will provide monitors and set up any single camera views, where necessary.
- 27. If we have to remove a camera from a ceiling tile, and are not replacing it with another camera (the new camera will be in a new location), are we responsible for replacing or repairing the tile?**
- A. No. District maintenance will take care of any tile maintenance/replacement.
- 28. Are we responsible for disposing of equipment?**
- A. Yes.
- 29. Do we have all IP or a mix of IP and analog?**
- A. We have IP as a majority of our cameras, throughout our buildings, but we have some analog in our high school.
- 30. Would companies need to budget in failures of cameras for 5 years?**
- A. Yes. This should all be included under the 5 year warranty.
- 31. Who is in charge of replacing cameras?**
- A. The vendor is in charge of replacing cameras.
- 32. How much space is between the drop ceiling?**
- A. It varies from building to building, and in certain areas. Some areas are tall enough to stand up in, but some are just high enough to push cable through.
- 33. Will there be cameras in the kitchen areas of each building?**
- A. No. Just inside of the cafeteria itself.
- 34. What is the most accurate camera count in each building?**
- A. High School: 54  
Middle School: 69  
Philipsburg Elementary: 23  
Osceola Mills Elementary: 24  
High School Football Stadium: 10
- 35. What are the measurements of the floor plans? (Length and width of hallways)**
- A. At this time we are unable to provide accurate measurements for every hallway. The size varies.
- 36. Do you want the same color wires for each building?**
- A. Yes.
- 37. Do you want us to supply a map with corresponding placements of cameras, with make and model?**
- A. Yes. Each vendor needs to provide a map, using our building floor plans, of where they think the best camera placement would be, and what kind of camera would be placed there.
- 38. Will we require a demonstration with the interview?**
- A. During the selection process, the district may contact bidders to come in for an interview and demonstration. The district will contact the bidder to schedule the interview/demonstration if needed.
- 39. What cameras are we opposed to?**
- A. Hikvision.

**40. Do we have to remove cabling from access points?**

A. No.

**41. Can we use the cabling from access points?**

A. Yes.

**42. Does the breach firewall have to be up to code?**

A. Yes.

**43. Do we have plans for the football field and outside areas of the schools?**

A. We have plans for the football field at the high school and will be sending them to all participants who have contacted us via email. If you have not contacted us by email as of yet, please refer to the RFP section regarding Questions and Clarifications to be put on the communication chain. As for the outside of the schools, we do not have plans for the outside specifically.

**44. Do we prefer conduit or cable channeling? And if using conduit, should it be metal or plastic?**

A. We do not have a preference. Whatever is the most cost effective.

**45. What is the total number of analog cameras?**

A. 36

**46. Do we want any extra cameras, to keep on hand if something should need to be replaced?**

A. No. We would like the 5 year warranty to cover any replacements and extra materials, and do not need anything included in the bid to have as extra on our site.

**47. Do we prefer IP or coax?**

A. IP

## MIDDLE SCHOOL RELATED QUESTIONS:

- 1. Do we need cameras in the administration wing?**

A. No. Just the hallway going into the admin wing, and the exterior door to the admin office need covered.
- 2. Do we want the fitness room covered?**

A. No. The hallway outside of the fitness room, going to the cafeteria does need coverage though.
- 3. Do we have blind spots in the gymnasium area in our middle school?**

A. Yes, just in the immediate alcove at the beginning of the gym, through the doors from the cafeteria, near the storage closets. There are cameras in all four corners of the gym, but the alcove is not very visible in the coverage.
- 4. Any blind spots or concerns in the auditorium of the middle school?**

A. Yes, one of the main entrances is a corridor coming into the auditorium, on the stage left, and is not covered at all in our current coverage. Additionally, there is a stairwell going up the right side of the stage that has no coverage.
- 5. Are there currently no cameras in these (the staircase to the right of the itech office leading outside of the middle school to the back, and the staircase directly behind the cafeteria leading outside the middle school to the front) staircases?**

A. No. Currently they are areas with no coverage, and need coverage added because they are doors that lead directly outside.
- 6. The library in the middle school will not have coverage?**

A. No. The library is technically a classroom, and will not be an area of coverage. (On the building plans, that includes what appears as the "Library Hallway". That is all part of the library and will not be covered.
- 7. Are all 3 IDF's in the middle school upstairs, and a single MDF downstairs?**

A. Yes, that is correct.
- 8. There is a camera missing from the building floor plans, directly outside the admin doors on the map, at exit 15. There is currently a camera facing towards the small parking lot.**
- 9. Is there any desire or need for coverage on the maintenance utilities, directly outside the middle school building, near the admin parking lot?**

A. If possible we would like it to be part of the coverage of the parking lots, both on the side and back of the middle school. We do not need any dedicated cameras placed inside of that fenced maintenance area though.
- 10. How many PTZ cameras are at the middle school?**

A. Currently there are no PTZ cameras, however, we have four parking lots around the building, and two practice fields (one on the right side of the building, and one on the back side of the building) that need full coverage, and currently are lacking in areas of coverage, so PTZs may be needed in some of those areas.
- 11. Do we want cameras for the entrance to the hallway between the board room and the fitness room?**

A. All hallways and entrance to the hallways need to be covered. The board room and the fitness rooms themselves will not have cameras inside.

**OSCEOLA MILLS ELEMENTARY RELATED QUESTIONS:**

**1. Is there a closet on all floors of Osceola Mills Elementary?**

A. Yes, there is one closet in the basement, 2 on the first floor, and one on the second floor.

**2. Are there any existing cameras terminating into the closet in the basement of Osceola Mills Elementary?**

A. No, but it is an option to bring any cameras in the basement into that closet

**3. Is there only one stairwell in Osceola Mills Elementary that goes from the basement to the second floor?**

A. No. There are 2 stairwells. If you refer to the building floor plans, Stairs #3 and Stairs #4, both go from the basement to the 2<sup>nd</sup> floor.

**4. Is the kitchen drop tile or hard ceiling at Osceola Mills Elementary?**

A. Drop tile.

**5. Is there any power in the shed in the playground of Osceola Mills Elementary?**

A. No.

## HIGH SCHOOL RELATED QUESTIONS:

- 1. Are you requesting us to change the current situation at the high school parking lot, where the NVR is outside in a box on the pole, and move it inside? Is the point to point still okay, and can we use the current point to point? Is it ubiquity? Would you provide the switch for power, in this outside box?**
  - A. We do not want any hardware outside, other than a switch for power, and we will provide the switch for the power. Point to point is okay, and you can use the current setup. It is ubiquity
- 2. The map does not show the fourth PTZ in the parking lot (next to Door Set 2, there are 2 PTZs on that pole).**
- 3. Are there any exterior coverage issues at the high school?**
  - A. Yes, on the backside of the building, and on the left/backside of the building (on the map it is the areas from Door 4 all the way around to Door 18). The front of the building, in the main parking lot, is well covered with multiple PTZs.
- 4. Do you have an IDF in the press box of the football field at the high school?**
  - A. Yes. There is an IDF in the press box, as well as, fiber back to the building, and two switches in two closets (one right behind the concession stands, and one between the locker rooms).
- 5. How many cameras are at the football field at the high school?**
  - A. There are 10
- 6. Is there an IDF anywhere else, beside in the Press Box, at the high school football field?**
  - A. Yes, there are 2 in the lower out buildings. One behind the concession stand near the ramp, and the other is in between the locker rooms.
- 7. Are there any areas down by the football field that is lacking coverage that we would like coverage?**
  - A. Yes, on the west side of the fields, opposite the bleachers has little coverage. There is only one bullet camera facing the far entrance.
- 8. Where is the MDF at the high school?**
  - A. In the upstairs closet, between rooms 207 and 209.
- 9. There are currently no cameras in the auditorium. Should there be cameras in there?**
  - A. Yes, we would like cameras in the auditorium. Preferably facing the entrances and exits.
- 10. Where are the IDFs in the high school?**
  - A. They are in the following locations:
    - Rooms 100, 112, and 114
    - A room next to the downstairs boiler room
    - Closet between 207 and 209
    - Closet next to the AD office (on the second floor of the building plans)
    - The upstairs boiler room
- 11. Can we use the main office closet in the high school as an IDF?**
  - A. Yes.

**PHILIPSBURG ELEMENTARY RELATED QUESTIONS:**

**1. Where are the MDFs and IDFs in Philipsburg Elementary?**

A. There are 2 upstairs and 2 downstairs.

**2. Where is the NVR?**

A. In the downstairs closet, in Hallway #1, near Door 11.

**3. Is Door 2 a primary door?**

A. Yes. It is a door that students enter and exit for bus pick up and drop off. The main visitor entrance though is door 1.

**4. Is there any coverage on the back side of the building?**

A. No. There are two entrances on the side and back of the building, but there are no cameras covering this area. It is an area that is in need of coverage.