



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: **Philipsburg-Osceola Area School District**

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?
(SELECT ONE BOX BELOW)

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 26, 2020

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Dr. Gregg Paladina	District Superintendent	Pandemic Coordinator
Linda Hockey	Administrative Specialist	Both (Plan Development and Response Team)
Brian Pelka	Principal- OME	Both (Plan Development and Response Team)
Justin Hazelton	Principal- POHS	Both (Plan Development and Response Team)
Susan Harris	Principal-POMS	Both (Plan Development and Response Team)

Justin Fye	Principal- PE	Both (Plan Development and Response Team)
Kelly Rees	Assistant Principal- POMS	Both (Plan Development and Response Team)
Michelle Bamat	Certified School Nurse	Both (Plan Development and Response Team)
Mike Knepp	Maintenance Director	Both (Plan Development and Response Team)
Diana Condon	Transportation Director	Both (Plan Development and Response Team)
Julie Bravin	Assistant Principal- POHS	Both (Plan Development and Response Team)
Casey Marsh	Special Education Director	Both (Plan Development and Response Team)
Joanna Latosky	Human Resources	Both (Plan Development and Response Team)
Chad Delattre	Technology Director	Both (Plan Development and Response Team)

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.

- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

How will you ensure the building is cleaned and ready to safely welcome staff and students?

Building staff will follow the CDC, PDE, and DOH guidelines and requirements for COVID-19 cleaning. The use of approved disinfectants in all areas, with increased frequency, as well as use of all recommended protective gear. District training of custodial staff on proper cleaning and disinfecting to follow the required guidelines, and strategic assignment of areas and duties to custodial staff will be utilized.

How will you procure adequate disinfection supplies meeting OSHA and CDC requirements for COVID-19?

In advance of the PDE school reopening guidelines, the District began the procurement of cleaning supplies, gloves, masks, face shields, protective gowns, and other pertinent components necessary to ensure the effective cleaning of District facilities. The District has been in regular contact with our vendors regarding supplies that meet the OSHA and CDC requirements for COVID-19. The maintenance director has worked with the business manager and superintendent to provide budget estimates for supplies to ensure the appropriate financial resources are available to purchase the required supplies.

How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?

The District will be looking to collapse shifts to ensure adequate staffing levels while school is in session. Staff will increase the frequency and intensity of cleaning in common areas, on high-touch areas, and items such as restrooms, door handles, and water fountains throughout the day as staff and students enter and exit areas of use. Daily disinfecting of all areas after students and staff exit the building will be completed.

What protocols will you put in place to clean and disinfect throughout an individual school day?

Custodial staff will be assigned to individual areas during the day, and required to clean and disinfect doors, handrails, surfaces, and restrooms as used or on a regular rotating basis. Custodial staff will be scheduled to ensure cleaning, and disinfecting the building after students and staff leave each day is a top priority. Recommendations that outside groups, visitors, and/or the public not be permitted to utilize facilities during the yellow and green phase will be made to allow staff sufficient time to clean and sanitize.

In addition to facilities staff, teachers, secretaries, and administration will have access to disinfectant sprays, cleaning towels, masks, face shields, and gloves in their classrooms and office spaces to be able to additionally disinfect surfaces as used and in an ongoing effort to ensure student and staff safety.

Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

All Custodial staff will be trained on the requirements for cleaning, sanitizing, disinfecting, and ventilation protocols either by facilities management or by specific product vendors. All training will be completed prior to students and staff re-entering the building before the start of the school year, and continued on a regular/monthly/annually/ or as requirement changes are made. Training will be completed as a group and individually by demonstration and using other visual training tools and best practices.

Staff responsible for cleaning, sanitizing, disinfecting, and ventilation protocols will be monitored by facilities management and building administration ensuring guidelines are followed.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<ul style="list-style-type: none"> • Cleaning routines are completed more often • Clean restrooms after every class restroom break, Stagger restroom breaks throughout the day. • Written schedule for restroom and hand washing breaks in the elementary • Sanitation of recess equipment • Special area classrooms will need sanitized after every class • Push in special area teachers when possible • Secondary students wipe desks/surfaces when entering the room for class • Elementary teachers wipe surfaces throughout the day. • Eliminate access to water fountains in all buildings • Custodians sanitize nurses waiting room throughout the day • Provide an isolation area for students with fever/illness waiting to be picked up by parent/guardian 	<ul style="list-style-type: none"> • Cleaning routines are completed more often • Clean restrooms after every class restroom break, Stagger restroom breaks throughout the day. • Written schedule for restroom and hand washing breaks in the elementary • Sanitation of recess equipment • Special area classrooms will need sanitized after every class • Push in special area teachers when possible • Secondary students wipe desks/surfaces when entering the room for class • Elementary teachers wipe surfaces throughout the day. • Eliminate access to water fountains in all buildings 	<ul style="list-style-type: none"> • Mike Knepp-Maintenance Director • Building Principal • Classroom Teachers 	<ul style="list-style-type: none"> • Extra cleaning supplies (i.e. EPA registered disinfectants, sanitizers, etc.) 	<ul style="list-style-type: none"> • Trainings for custodial staff • Weekly meetings for custodial staff • Inservice-inform teachers of planned procedures for cleaning, sanitizing, and disinfecting classrooms, etc.

	<ul style="list-style-type: none"> • Regular sanitation of athletic facilities- after every use • Change filters in ventilation systems regularly 	<ul style="list-style-type: none"> • Custodians sanitize nurses waiting room throughout the day • Provide an isolation area for students with fever/illness waiting to be picked up by parent/guardian • Regular sanitation of athletic facilities- after every use 			
Other cleaning, sanitizing, disinfecting, and ventilation practices					

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?

- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

How will classrooms/learning spaces be organized to mitigate spread?

POHS/POMS - Classroom space will be reorganized to provide the utmost space for students; individual student desks will be spaced accordingly with social distancing of 6 feet. Teacher desks will be placed in a manner that does not intrude on individual student space. All group tables, common study areas, reading nooks, storage cabinets, etc. will be removed from classrooms to ensure adequate spacing for students. Classroom spaces will be limited to under 25 individuals with student desks facing the same direction and students being assigned to a specific seat in the classroom. PE classes will be encouraged to conduct outside activities that are conducive to social distancing while not requiring the students to change; students that need to utilize the locker rooms will be permitted individually with the areas being disinfected by Health & PE faculty or custodial staff. Physical Education class will participate outside when feasible, and be split into two larger locations in the event of inclement weather and proper social distancing will remain in place. Masks will not be required to be worn during PE classes when they are outside; they may be required during inside activities.

PE/OME •Classrooms and Learning Spaces will be organized to mitigate spread by limiting the number of individuals in classrooms and other spaces, following CDC recommendations, to no more than 25 individuals per classroom/learning space. •Seating in classroom/learning spaces will establish distances in accordance with CDC recommendations of 6 feet (*CDC/Coronavirus Disease 2019 Covid-19/Considerations for Schools/Maintaining Healthy Environments* <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>) between student desks/seating and other social distancing practices to the maximum extent feasible and appropriate. •Students will have and remain in assigned and labeled desk/seating area for the length of the school day. •Scheduling will be developed so that student and staff groupings are as static as possible, e.g. Kindergarten through Grade four will remain with assigned classroom instructor/classroom assistant for the length of school day; Grade five has a departmentalized schedule and will remain in the same classroom throughout the school day with instructors rotating to the next class. •To avoid mixing students from differing classrooms, students will remain in classrooms at all times (with IEP exceptions: learning support, emotional support, gifted, etc.). •Faculty, staff, and

administration will restrict interactions/congregation between groups of students. •Gatherings within classrooms/learning spaces will be limited to individuals assigned to that area; visitors will be prohibited. •Desks will be turned in the same directions, facing the instructor area. •Classes of music, library, art, and technology will push-in to classrooms with students remaining in assigned seating. •Physical Education classes will be held outside, weather permitting, following *Recreational and Amateur Sports* recommendations outlined in the *Guidance for All Sports Permitted to Operate During the COVID-19 Disaster Emergency to Ensure the Safety and Health of Employees, Athletes and the Public* issued June 10, 2020 <https://www.governor.pa.gov/covid-19/sports-guidance/>. During inclement weather, physical education will push-in to classrooms with students participating from assigned seating. •All flexible seating (e.g. bean bag chairs, bucket seats, pillows, etc.) will be removed from classrooms. •All additional unnecessary furnishings (e.g. teacher's desk, mobile storage units, computer tables, etc.) will be removed from classrooms if unable to place and still allow recommended space between student desks. •All students will have individual, labeled pencil box/material box with necessary school supplies (e.g. pencils, crayons, glue sticks, etc). •Sharing of materials and in-class technology will be limited with shared items being cleaned and disinfected after each use. •Student desk/seating area will be disinfected daily by custodial staff and intermittently throughout the school day by classroom instructor. •Students will place bags, jackets, etc. on the back of their chairs. •All classrooms, stairwells, restrooms, and frequently touched areas (e.g. door knobs, light switches, locker handles, etc.) will be cleaned and disinfected daily by custodial staff and intermittently by classroom instructor with disinfectant supplies that meet EPA's criteria for use against Covid-19. •All classrooms will be supplied with disinfectant spray, hand sanitizer, hand wipes and/or hand soap that meet EPA's criteria for use against Covid-19. •All classes will adhere to scheduled restroom and handwashing times/routines.

In addition to adapting suggestions as outlined in *Possible Considerations in Preliminary Guidance for Phased Reopening of Pre-K to 12 Schools issued June 3, 2020: Version 1* <https://www.education.pa.gov/Documents/K-12/Safe%20Schools/COVID/ GuidanceDocuments/Pre-K%20to%2012%20Reopening%20Guidance.pdf>, the unique needs of Philipsburg and Osceola Mills Elementary Schools were considered in planning to meet **Social Distancing and Other Safety Protocols: Classrooms/Learning Spaces.**

How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?

POHS/POMS - Students will be grouped with their individual classroom teacher during each scheduled class period. Majority of the classes are separated by grade level and therefore students would not come into contact with other aged students. Majority of the classes at the HS level have numbers of between 15-20 students. Our classrooms, based on square footage dimensions, are able to accommodate this number of individuals while still maintaining social distancing. Student arrival/hall changes/dismissal time will be staggered to limit the total number of students moving in communal spaces at any given time.

Still to be determined is the 'studentschedule' options that would be used to start the school year (100% capacity/all day; 50% capacity/1/2 Day/Alternate Day; 25% capacity/Alternate Day; Gradual Return, etc.)

PE/OME •Students will be in core homeroom groups with no more than 25 individuals per room, including adults. •Students will remain with their core homeroom throughout the length of school day with few exceptions (e.g. band, choir, special education services, therapies). •Exceptions to core homeroom setting will be groups with no more than 25 individuals per room, including adults •Classrooms will not be combined for activities such as breakfast, lunch (unless separated to maximize at least six-feet social distancing guidelines), assemblies, recess, field trips, etc. •To avoid mixing students from differing classrooms, students will remain in classrooms at all times (with IEP exceptions: learning support, emotional support, gifted, etc.). •Students will eat breakfast and lunch in classrooms and specialists will push-in to classrooms. (Classes may be required to eat in the cafeteria with less than 50% capacity and at least six-feet social distancing can be followed.) •Hallways and stairwells throughout the building will be labeled/marked with signage to create one-way traffic patterns along with indicating proper social distancing of six feet. •Classes released to retrieve breakfast and lunch along with dismissal will be staggered to limit numbers in hallways at any time. •Nonessential visitors and volunteers will be prohibited. •All classes will adhere to scheduled restroom and handwashing times/routines.

In the event the recommended number of individuals per room is decreased below 25 or county/region enters the yellow phase, District will utilize a pre-developed plan for having 50% of total students on-site. Model would include two groups* of learners. Group One would be on-site Monday and Tuesday with Group Two on-site Thursday and Friday. Wednesday would be an instructional prep day preparing provided instruction materials and off-site assignments with times allotted for Zoom "Office Hours". Wednesday would also provide custodial staff with opportunities for deep cleaning. *During the yellow phase, the district plan would include all Kindergarten students

and select Special Education students on-site for four days. All CDC recommendations of room capacity and social distancing would be followed.

In addition to adapting suggestions as outlined in *Possible Considerations in Preliminary Guidance for Phased Reopening of Pre-K to 12 Schools issued June 3, 2020: Version 1* <https://www.education.pa.gov/Documents/K12/Safe%20Schools/COVD/GuidanceDocuments/Pre-K%20to%2012%20Reopening%20Guidance.pdf>, the unique needs of Philipsburg and Osceola Mills Elementary Schools were considered in planning to meet **Social Distancing and Other Safety Protocols: Limiting Student Contact.**

What policies and procedures will govern use of other communal spaces within the school building?

POHS/POMS - All communal spaces will be disinfected by the building custodial staff between hall changes and social distancing guidelines visibly marked and maintained through supervision of students by school Administration, Security personnel, faculty and/or staff members. Communal spaces will have an identified walkway path so that students avoid passing contact and maintain appropriate social distance between each other. Hand sanitizer stations will also be installed at all building entrances and communal spaces. After school faculty meetings, professional development workshops and/or grade level team meetings will be held virtually as a first-choice option; in the event a virtual option is not feasible, such meetings would be held in a large space, still with a limited number of people practicing appropriate social distancing.

The cafeteria will provide 'grab-n-go breakfasts' for students to eat in the room. Grade levels will have a rotational schedule where meals could be eaten in the cafeteria, while maintaining appropriate social distancing; beginning with 50% capacity (1 grade level only) which would allow for a rotating schedule for teachers to have a 'student supervision free' lunch period at least once a week. Alternate locations will also be provided. Students eating in the cafeteria will be supervised by cafeteria monitor(s) and/or administration to ensure proper distancing while in the serving line and at tables. Hand sanitizer stations will be set up at various locations throughout the cafeteria.

PE/OME •Student use of common areas will be limited (e.g. single student trips to restroom versus class trips to restroom). •Adult use of common areas will be limited (e.g. following all social distancing in copy rooms and faculty lounges closed). Nonessential communal spaces will be closed. (Classes may be required to eat in the cafeteria with less than 50% capacity and at least six-foot social distancing can be followed.) •Communal

spaces such as restrooms will be disinfected regularly throughout the school day by custodial teams with disinfectant supplies that meet EPA's criteria for use against Covid-19. •Classes will have staggered releases for lunch and dismissal to limit numbers in hallways at any time. •Hallways and stairwells throughout the building will be labeled/marked with signage to create walking lanes along with indicating proper social distancing of six feet. •All classes will adhere to scheduled restroom and handwashing times/routines. •Adult professional developments, team, grade level, or faculty meetings will pursue virtual options when a meeting area is not large enough to accommodate proper social distancing or group size exceeds CDC recommendations of group size less than 25 individuals. •Hand sanitizer stations that meet EPA's criteria for use against Covid-19 have been installed throughout the building specific to communal spaces. •Water Fountains in hallways and classrooms will be turned off and labeled Out of Order. In accordance, students will be permitted to bring pre-labeled water bottles/bottled water. Students may only carry water, no other liquid/drink will be permitted. A water bottle will be provided to student if the family is unable to provide one.

In addition to adapting suggestions as outlined in *Possible Considerations in Preliminary Guidance for Phased Reopening of Pre-K to 12 Schools issued June 3, 2020: Version 1* <https://www.education.pa.gov/Documents/K-12/Safe%20Schools/COVID/GuidanceDocuments/Pre-K%20to%2012%20Reopening%20Guidance.p.pdf> the unique needs of Philipsburg and Osceola Mills Elementary Schools were considered in planning to meet **Social Distancing and Other Safety Protocols: Communal Spaces.**

How will you utilize outdoor space to help meet social distancing needs?

POHS/POMS - Weather permitting, teachers can utilize outdoor spaces in and around the building for instructional purposes. Designated areas will be identified for specific classrooms so as not to intrude on social distancing.

PE/OME •Students will participate in daily recess outdoors, weather permitting. Students will be educated and reminded regularly of social distancing practices in a recess setting. •Classrooms will have assigned areas and time for daily recess to comply with social distancing mandates and group size limitations. •Classes will have a rotating schedule for using playground equipment following social distancing guidelines and group size limitations. •In the event playground equipment is used, all playground equipment will be cleaned and disinfected daily by custodial

staff with disinfectant supplies that meet EPA's criteria for use against Covid-19. •Students will be taught proper handwashing and be required to wash hands when reentering the building after recess. •Hand Sanitizing stations will be available at all building entries. Students will be required to sanitize before leaving the building and after returning to the building for recess. •Instructors will be permitted to utilize the vast outdoor areas of the school property for instructional purposes when appropriate. •Designated areas will be assigned for daily recess to comply with social distancing mandates and group size limitations.

In addition to adapting suggestions as outlined in *Possible Considerations in Preliminary Guidance for Phased Reopening of Pre-K to 12 Schools issued June 3, 2020: Version 1* <https://www.education.pa.gov/Documents/K-12/Safe%20Schools/COVID/GuidanceDocuments/Pre-K%20to%2012%20Reopening%20Guidance.pdf>, the unique needs of Philipsburg and Osceola Mills Elementary were considered in planning to meet **Social Distancing and Other Safety Protocols: Outdoor Space.**

What hygiene routines will be implemented throughout the school day?

POHS/POMS - Classrooms will be equipped with hand sanitizer bottles, disinfectant spray and paper towels for the teacher to wipe down all student surfaces between classes. Sanitizer stations will be installed throughout the hallways and students will be encouraged and reminded to wash their hands multiple times throughout the day. Sanitizer will be at the beginning of each cafeteria entrance and food will be individually packaged. Signage will be displayed and announcements will be broadcast reminding students of hygiene measures to help stop the spread of coronavirus (hand washing, sneezing into elbow/away from others, social distancing, etc.). Masks will be required for all students, faculty and staff, unless a medical condition prevents a person from wearing one. In the event a student or staff member is unable to wear a mask, a face shield that does not restrict breathing may be provided. Faculty/staff that has close contact with students will be required to wear gloves additionally; however gloves will be available to all District staff.

PE/OME •Faculty, staff, and students will be taught (classroom lessons, videos, free CDC digital resources, etc.) and regularly reminded to reinforce hand-washing, best practice hygiene routines (covering coughs and sneezes), and social distancing guidelines. •Student friendly hygiene reminders will be incorporated into daily announcements. •All classes will adhere to scheduled restroom and handwashing times/routines •When all students are in their classrooms, they may choose not to wear masks while following proper social distancing guidelines. •In the event a

hall change or direct physical contact is necessary, masks must be worn. •Proper face covering use and etiquette will be taught and reinforced among all staff and students. •All classrooms will be supplied with disinfectant spray, hand sanitizer, hand wipes, and hand soap that meet EPA's criteria for use against Covid-19, and instructors will be taught to properly use materials. •No touch trash cans will be in place in classrooms, restrooms, and throughout the building. •Signs will be posted in highly visible locations such as hallways, classrooms, entrances, and restrooms with visuals promoting proper handwashing, everyday protective measures, properly wearing masks, and how to stop the spread of germs. •Signs will appear in common languages spoken at school and easily understandable visuals for children. •Student desk/seating area will be disinfected daily by custodial staff and intermittently throughout the school day by classroom instructor with disinfectant supplies that meet EPA's criteria for use against Covid-19. •In order to separate student belongings, students will place bags, jackets, etc. on the back of their chairs •All students will have individual, labeled pencil box/material box with necessary school supplies (e.g. pencils, crayons, glue sticks, etc). Sharing of materials and in-class technology will be limited with shared items being cleaned and disinfected after each use. •All classrooms, stairwells, restrooms, and frequently touched areas (e.g. door knobs, light switches, locker handles, etc.) will be cleaned and disinfected daily by custodial staff and intermittently by classroom instructor with disinfectant supplies that meet EPA's criteria for use against Covid-19. •Hand sanitizer stations that meet EPA's criteria for use against Covid-19 have been installed throughout the building specific to communal spaces.

In addition to adapting suggestions as outlined in *Possible Considerations in Preliminary Guidance for Phased Reopening of Pre-K to 12 Schools issued June 3, 2020: Version 1* [https://www.education.pa.gov/Documents/K-12/Safe%20Schools/COVID/ GuidanceDocuments/Pre-K%20to%2012%20Reopening%20Guidance.p](https://www.education.pa.gov/Documents/K-12/Safe%20Schools/COVID/GuidanceDocuments/Pre-K%20to%2012%20Reopening%20Guidance.pd),df the unique needs of Philipsburg and Osceola Mills Elementary were considered in planning to meet **Social Distancing and Other Safety Protocols: Hygiene Routines.**

How will you adjust student transportation to meet social distancing requirements?

POHS/POMS - Green Phase transportation will operate much like normal with all students required to wear masks, and/or face shields on District transportation. Families [and those who reside in the same household] will sit together. Fullington Bus Company will require drivers to wear masks, and will increase the frequency of cleaning and disinfecting of all buses.

Yellow Phase transportation will only transport 50% of the District's students at a time, with all other practices remaining in place.

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•Yellow Phase transportation will only transport 50% of the District's students at a time, with all other practices remaining in place. Assigned seating will be in place to maximize social distancing.

What visitor and volunteer policies will you implement to mitigate spread?

POHS/POMS - Our school building has a self-contained visitor waiting area with an intercom into the main office so the individual can speak to school personnel. We will be instituting new procedures where if an outside individual (parent, etc.) needs to drop something off for a student that it is left in the waiting area and school personnel will bring it into the building; outside visitors will not enter the premises. Other visitors (guest speakers, presenters , etc.) will be required to conduct their business through a virtual/phone conference to avoid contact with students and staff. Any items needed brought into the school from outside person(s) will be disinfected prior to fully entering the building by the receiving school staff member.

PE/OME •Gatherings within the building, classrooms, and learning spaces will be limited to individuals assigned to that area; visitors/volunteers will be prohibited. •Parents or guardians needing to drop off/pick up students or drop off student items will remain in the entrance, glass-enclosed vestibule speaking to office personnel through the intercom system. Students will be dismissed directly to the vestibule area. •Parents will sign their students out and dispose of the pen into a disinfecting/recycle box. •Vestibule (including intercom system) will be cleaned and disinfected regularly by custodial staff with disinfectant supplies that meet EPA's criteria for use against Covid-19. •Hand sanitizer meeting EPA's criteria for use against Covid-19 will be available in vestibule. •Other visitors (Professional Development, presenters, guest speakers, etc) will be required to meet virtually with needed individuals, faculty, staff, or students. •In the case of outside agency individuals (OT, PT, BSC, etc.) necessary to meeting students' needs and maintaining IEP compliance, individuals will adhere to all health and safety guidelines set forth for on-site Philipsburg-Osceola Faculty and Staff. •In the case of meetings where parental or guardian attendance is necessary, all efforts will be made to first meet virtually. When face to face meetings are absolutely necessary, all protocols including, but not limited to, having body temperature taken, health screening/check for Covid symptoms and exposure will be conducted by health care personnel (school nurse) prior to admittance to the building. Once in the building, all social distancing protocols including requirements of face covering will be followed. •Any items brought into the building from outside person(s) will be disinfected prior to entering the building by the receiving school staff member. •In the case of visitors needed for repairs and/or upkeep of the school building, every effort will be made to have these individuals in the building during hours when faculty, staff, and students are not present. These individuals will follow all screening procedures, social distancing including requirements of wearing a face covering, and be escorted to and from the area in need by school personnel. •Following departure of visitors, all areas visited will be cleaned and disinfected by custodial staff with disinfectant supplies that meet EPA's criteria for use against Covid-19.

In addition to adapting suggestions as outlined in *Possible Considerations in Preliminary Guidance for Phased Reopening of Pre-K to 12 Schools issued June 3, 2020: Version 1* <https://www.education.pa.gov/Documents/K-12/Safe%20Schools/COVID/GuidanceDocuments/Pre-K%20to%2012%20Reopening%20Guidan.cpdf>, the unique needs of Philipsburg and Osceola Mills Elementary were considered in planning to meet **Social Distancing and Other Safety Protocols: Visitors and Volunteers.**

Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?

POHS/POMS - Yes, some upper-level/upper-grade courses do have mixed grade level students in them but the social distancing within the classroom space itself would still be able to be maintained.

PE/OME •All individuals of all ages in the building will follow CDC recommendations of no more than 25 individuals per classroom/learning space. •Social distancing mandates in accordance with CDC recommendations (*CDC/Coronavirus Disease2019 Covid-19/Considerations for Schools/MaintainingHealthy Environments* <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>) of 6 feet will be in place in all areas of the building, classrooms, hallways, common areas, etc., when possible •All students remaining in assigned classrooms, students may choose not to wear masks if they can follow proper social distancing guidelines.. •In the event a hall change or direct physical contact is necessary, masks must be worn. •Proper face covering use and etiquette will be taught and reinforced among all staff and students.

In addition to adapting suggestions as outlined in *Possible Considerations in Preliminary Guidance for Phased Reopening of Pre-K to 12 Schools issued June 3, 2020: Version 1* <https://www.education.pa.gov/Documents/K-12/Safe%20Schools/COVID/GuidanceDocuments/Pre-K%20to%2012%20Reopening%20Guidance.pdf>, the unique needs of Philipsburg-Osceola Elementary Schools were considered in planning to meet **Social Distancing and Other Safety Protocols: Age and/or Grade Ranges.**

Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

POHS/POMS - Students, faculty and staff will be continually reminded of appropriate social distancing guidelines for the building through messaging and announcements. Training for faculty and staff members on disinfecting practices for classroom surfaces/office spaces will be conducted by an appropriate school administrator (Building Principal/Director of Maintenance /Superintendent) prior to the start of the school year during an August in-service training. School nursing staff will be trained on purchased temperature sensors prior to the start of the school year through means provided by the manufacturer.

PE/OME •Training for faculty and staff members will include, but is not limited to, hand-washing, best practice hygiene routines (covering coughs and sneezes), social distancing practices and guidelines, safety protocol, disinfecting practices, and sign and symptom identifications. Training will be conducted by an appropriate school personnel of Superintendent, Building Principal, Director of Maintenance and/or School Nurse during Back to School August In-Servicing. •School nursing staff training will include, but is not limited to, symptom identification, daily health checks/screenings, use of purchased temperature sensors, isolation and procedures for sending ill faculty, staff, and/or student home. Trainings will take place prior to the start of the school year through CDC and Department of Education materials and mandates along with manufactures of newly purchased screening devices. •All administration, faculty, and staff will be required to become familiar and knowledgeable with this **Philipsburg-Osceola School District Health and Safety Plan** prior to the start of the school year.

•Faculty and staff will teach students, and reinforce daily, hand-washing, best practice hygiene routines (covering coughs and sneezes), social distancing practices and guidelines, and disinfecting practices. • Faculty, staff, and students will be taught, with faculty reinforcing daily to students, proper face covering/mask use and etiquette. •Signs will be posted in highly visible locations such as hallways, classrooms, entrances, and restrooms with visuals promoting proper handwashing, everyday protective measures, proper wearing of masks, and how to stop the spread of germs. •Signs will appear in common languages spoken at school and easily understandable visuals for children.

•Families will be provided, via district and/or school nurse, information on home/self-screening and reporting procedures along with being encouraged to keep sick children home. •All family-friendly information obtained from health departments and local health care systems to disseminate hygiene and disinfection strategies for transmission prevention at home will be provided to families as received by the district. •**Philipsburg-Osceola School District Health and Safety Plan** will be posted on the district website. • Regular updates on COVID 19, as pertinent to the school setting, will continue to be provided to families via the district website, email, and One Call Now System.

•Faculty, staff, parents and the community will be made knowledgeable of alternate Educational Models that may become necessary if County Color Phase changes or the number of individuals permitted on site or in classroom areas decreases in addition to the possibility and availability of remote learning if school is temporarily dismissed.

In addition to adapting suggestions as outlined in *Possible Considerations in Preliminary Guidance for Phased Reopening of Pre-K to 12 Schools issued June 3, 2020: Version 1* <https://www.education.pa.gov/Documents/K-12/Safe%20Schools/COVID/GuidanceDocuments/Pre-K%20to%2012%20Reopening%20Guidance.pdf>, the unique needs of Philipsburg and Osceola Mills Elementary were considered in planning to meet **Social Distancing and Other Safety Protocols: Classrooms/Learning Spaces.**

How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?

POHS/POMS - Students will be grouped with their individual classroom teacher during each scheduled class period. Majority of the classes are separated by grade level and therefore students would not come into contact with other aged students. Majority of the classes at the HS level have numbers of between 15-20 students. Our classrooms, based on square footage dimensions, are able to accommodate this number of individuals while still maintaining social distancing. Student arrival/hall changes/dismissal time will be staggered to limit the total number of students moving in communal spaces at any given time *Still to be determined is the 'student schedule' options that would be used to start the school year (100% capacity/all day; 50% capacity/1/2 Day/Alternate Day; 25% capacity/Alternate Day; Gradual Return, etc.)*

PE/OME •Students will be in core homeroom groups with no more than 25 individuals per room, including adults. •Students will remain with their core homeroom throughout the length of school day with few exceptions (e.g. band, choir, special education services, therapies). •Exceptions to core homeroom setting will be groups with no more than 25 individuals per room, including adults •Classrooms will not be combined for activities such as breakfast, assemblies, recess, field trips, etc.

To avoid mixing students from differing classrooms, students will remain in classrooms at all times (with IEP exceptions: learning support, emotional support, gifted, etc. •Students will eat breakfast and encore instructors will push-in to classrooms. •Hallways and stairwells throughout the building will be labeled/marked with signage to create walking lanes along with indicating proper social distancing of six feet. •Classes released for lunch and dismissal will be staggered to limit numbers in hallways at any time. •Nonessential visitors and volunteers will be prohibited. •All classes will adhere to scheduled restroom and handwashing times/routines.

In the event the recommended number of individuals per room is decreased below 25 or county/region enters the yellow phase, District will utilize a pre-developed plan for having 50% of total students on-site. Model would include two groups* of learners. Group One would be on-site Monday and Tuesday with Group Two on-site Thursday and Friday. Wednesday would be an instructional prep day preparing provided instruction materials and off-site assignments with times allotted for Zoom "Office Hours". Wednesday would also provide custodial staff with opportunities for deep cleaning.

*During the yellow phase, the district plan would include all Kindergarten students and select Special Education students on-site for four days. All CDC recommendations of room capacity and social distancing would be followed.

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What policies and procedures will govern use of other communal spaces within the school building?

POHS/POMS- All communal spaces will be disinfected by the building custodial staff between hall changes and social distancing guidelines visibly marked and maintained through supervision of students by school Administration, Security personnel, faculty and/or staff members. Communal spaces will have an identified walkway path so that students avoid passing contact and maintain appropriate social distance between each other. Hand sanitizer stations will also be installed at all building entrances and communal spaces. After school faculty meetings, professional development workshops and/or grade level team meetings will be held virtually as a first-choice option; in the event a virtual option is not feasible, such meetings would be held in a large space, still with a limited number of people practicing appropriate social distancing.

The cafeteria will provide 'grab-n-go breakfast' for students to eat in the room. Grade levels will have a rotational schedule where meals could be eaten in the cafeteria, while maintaining appropriate social distancing; beginning with 50% capacity (1 grade level only) which would allow for a rotating schedule for teachers to have a 'student supervision free' lunch period at least once a week. Students eating in the cafeteria will be supervised by cafeteria monitor(s) and/or Administration to ensure proper distancing while in the serving line and at tables. Hand sanitizer stations will be set up at various locations throughout the cafeteria.

PE/OME •Student use of common areas will be limited (e.g. single student trips to restroom versus class trips to restroom).
•Adult use of common areas will be limited (e.g. following all social distancing in copy rooms and faculty lounges closed).
•Communal spaces such as restrooms will be disinfected regularly throughout the school day by custodial teams with disinfectant supplies that meet EPA's criteria for use against Covid-19. •Cafeteria will be used only by students to retrieve meals. •Students will eat breakfast in the classrooms and specialists will push-in to classrooms •Classes released to retrieve breakfast and for dismissal will be staggered to limit numbers in hallways at any time. •Hallways and stairwells throughout the building will be labeled/marked with signage to create one-way traffic patterns along with indicating proper social distancing of six feet. •All classes will adhere to scheduled restroom and handwashing times/routines. •Adult

professional developments, team, grade level, or faculty meetings will pursue virtual options when a meeting area is not large enough to accommodate proper social distancing or group size exceeds CDC recommendations of group size less

than 25 individuals. •Hand sanitizer

stations that meet EPA's criteria for use against Covid-19 have been installed throughout the building specific to communal spaces. •Water Fountains in hallways and classrooms will be turned off and labeled Out of Order. In accordance, students will be permitted to bring pre-labeled water bottles/bottled water. Students may only carry water, no other liquid/drink will be permitted. A water bottle will be provided to student if the family is unable to provide one.

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How will you utilize outdoor space to help meet social distancing needs?

POHS/POMS - Weather permitting, teachers can utilize outdoor spaces in and around the building for instructional purposes. Designated areas will be identified for specific classrooms so as not to intrude on social distancing.

PE/OME•Students will participate in daily recess outdoors, weather permitting. Students will be educated and reminded regularly of social distancing practices in a recess setting. •Classrooms will have assigned areas and time for daily recess to comply with social distancing mandates and group size limitations. •Primary classes may have a rotating schedule for using playground equipment following social distancing guidelines and group size limitations. •In the event playground equipment is used, all playground equipment will be cleaned and disinfected daily by custodial staff with disinfectant supplies that meet EPA's criteria for use against Covid-19. •Students will be taught proper handwashing and be required to wash hands when reentering the building after recess. •Hand sanitizing stations will be placed at each building entrance for students and staff to use prior to recess and when they return into the building. •Instructors will be permitted to utilize the vast outdoor areas of the school property for instructional purposes when appropriate. •Designated areas will be assigned for daily recess to comply with social distancing mandates and group size limitations.

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What hygiene routines will be implemented throughout the school day?

POHS/POMS - Classrooms will be equipped with hand sanitizer bottles, disinfectant spray and paper towels for the teacher to wipe down all student surfaces between classes. Sanitizer stations will be installed throughout the hallways and students will be encouraged and reminded to wash their hands multiple times throughout the day. Signage will be displayed and announcements will be broadcast reminding students of hygiene measures to help stop the spread of coronavirus (hand washing, sneezing into elbow/away from others, social distancing, etc.). Masks will be required for all students, faculty and staff, unless a medical condition prevents a person from wearing one. In the event a student or staff member is unable to wear a mask, a face shield that does not restrict breathing may be provided. Faculty/staff that has close contact with students will be required to wear gloves additionally; however, gloves will be available to all District staff.

PE/OME •Faculty, staff, and students will be taught (classroom lessons, videos, free CDC digital resources, etc.) and regularly reminded to reinforce hand-washing, best practice hygiene routines (covering coughs and sneezes), and social distancing guidelines. •Student friendly hygiene reminders will be incorporated into daily announcements. •All classes will adhere to scheduled restroom and handwashing times/routines •With all students remaining in assigned classrooms, students may choose not to wear masks while in the classroom. •In the event a hall change or direct physical contact is necessary, masks must be worn. •Proper face covering use and etiquette will be taught and reinforced among all staff and students. •All classrooms will be supplied with disinfectant spray, hand sanitizer, hand wipes, and hand soap that meet EPA's criteria for use against Covid-19, and instructors will be taught to properly use materials. •No touch trash cans will be in place in classrooms, restrooms, and throughout the building. •Signs will be posted in highly visible locations such as hallways, classrooms, entrances, and restrooms with visuals promoting proper handwashing, everyday protective measures, properly wearing masks, and how to stop the spread of germs. •Signs will appear in common languages spoken at school and easily understandable visuals for children. •Student desk/seating area will be disinfected daily by custodial staff and intermittently throughout the school day by classroom instructor with disinfectant supplies that meet EPA's criteria for use against Covid-19. •Students will place jackets, bags, etc. on the back of their chairs instead of using lockers. •All students will have individual, labeled pencil box/material box with necessary school supplies (e.g. pencils, crayons, glue

sticks, etc). Sharing of materials and in-class technology will be limited with shared items being cleaned and disinfected after each use. •All classrooms, stairwells, restrooms, and frequently touched areas (e.g. door knobs, light switches, locker handles, etc.) will be cleaned and disinfected daily by custodial staff and intermittently by classroom instructor with disinfectant

supplies that meet EPA's criteria for use against Covid-19. •Hand sanitizer stations that meet EPA's criteria for use against Covid-19 have been installed throughout the building specific to communal spaces.

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How will you adjust student transportation to meet social distancing requirements?

POHS/POMS Green Phase transportation will operate much like normal with all students required to wear masks, and/or face shields on District transportation. Families [and those who reside in the same household] will sit together. Fullington Bus Company will require drivers to wear masks, and will increase the frequency of cleaning and disinfecting of all buses. Yellow Phase transportation will only transport 50% of the District's students at a time, with all other practices remaining in place. Assigned seats will be given to students.

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brought into the school from outside person(s) will be disinfected prior to fully entering the building by the receiving school staff member.

PE/OME •Gatherings within the building, classrooms, and learning spaces will be limited to individuals assigned to that area; visitors/volunteers will be prohibited. •Parents or guardians needing to drop off/pick up students or drop off student items will remain in the entrance, glass-enclosed vestibule speaking to office personnel through the intercom system. Students will be dismissed directly to the vestibule area. •Parents will complete sign in/out log, and dispose the writing utensil into the disinfecting/recycling container. •Vestibule (including intercom system) will be cleaned and disinfected regularly by custodial staff with disinfectant supplies that meet EPA's criteria for use against Covid-19. •Hand sanitizer meeting EPA's criteria for use against Covid-19 will be available in vestibule. •Other visitors (Professional Development, presenters, guest speakers, etc) will be required to meet virtually with needed individuals, faculty, staff, or students. •In the case of outside agency individuals (OT, PT, BSC, etc.) necessary to meeting students' needs and maintaining IEP compliance, individuals will adhere to all health and safety guidelines set forth for on-site Philipsburg-Osceola Faculty and Staff. •In the case of meetings where parental or guardian attendance is necessary, all efforts will be made to first meet virtually. When face to face meetings are absolutely necessary, all protocols including, but not limited to, having body temperature taken, health screening/check for COVID symptoms and exposure will be conducted by health care personnel (school nurse) prior to admittance to the building. Once in the building, all social distancing protocols including requirements of face covering will be followed. •Any items brought into the building from outside person(s) will be disinfected prior to entering the building by the receiving school staff member. •In the case of visitors needed for repairs and/or upkeep of the school building, every effort will be made to have these individuals in the building during hours when faculty, staff, and students are not present. These individuals will follow all screening procedures, social distancing including requirements of wearing a face covering, and be escorted to and from the area in need by school personnel. •Following departure of visitors, all areas visited will be cleaned and disinfected by custodial staff with disinfectant supplies that meet EPA's criteria for use against Covid-19.

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Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?

POHS/POMS- Yes, some upper-level/upper-grade courses do have mixed grade level students in them but the social distancing within the classroom space itself would still be able to be maintained.

PE/OME •All individuals of all ages in the building will follow CDC recommendations of no more than 25 individuals per classroom/learning space. •Social distancing mandates in accordance with CDC recommendations (*CDC/Coronavirus Disease2019 Covid-19/Considerations for Schools/MaintainingHealthy Environments* <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>) of 6 feet will be in place in all areas of the building, classrooms, hallways,

common areas, etc., if possible. •When in the classroom, students may not be required to wear masks if they follow proper social distancing guidelines. •In the event a hall change or direct physical contact is necessary, masks must be worn. •Proper face covering use and etiquette will be taught and reinforced among all staff and students.

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Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

POHS/POMS- Students, faculty and staff will be continually reminded of appropriate social distancing guidelines for the building through messaging and announcements. Training for faculty and staff members on disinfecting practices for classroom surfaces/office spaces will be conducted by an appropriate school administrator (Building Principal/Director of Maintenance /Superintendent) prior to the start of the school year during an August in-service training. School nursing staff will be trained on purchased temperature sensors prior to the start of the school year through means provided by the manufacturer.

PE/OME •Training for faculty and staff members will include, but is not limited to, hand-washing, best practice hygiene routines (covering coughs and sneezes), social distancing practices and guidelines, safety protocol, disinfecting practices, and sign and symptom identifications. Training will be conducted by an appropriate school personnel of Superintendent, Building Principal, Director of Maintenance and/or School Nurse during Back to School August In-Servicing. •School nursing staff training will include, but is not limited to, symptom identification, daily health checks/screenings, use of purchased temperature sensors, isolation and procedures for sending ill faculty, staff, and/or student home. Trainings will take place prior to the start of the school year through CDC and Department of Education materials and mandates along with manufactures of newly purchased screening devices. •All administration, faculty, and staff will be required to become familiar and knowledgeable with this **Philipsburg-Osceola School District Health and Safety Plan** prior to the start of the school year.

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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<ul style="list-style-type: none"> • Limit seating at tables • Provide desks for all students • Arrange desks in well-spaced rows 	<ul style="list-style-type: none"> • Limit seating at tables • Provide desks for all students • Arrange desks in well-spaced rows 	<ul style="list-style-type: none"> • Classroom teacher • Building principal 	<ul style="list-style-type: none"> • Additional desks if needed 	
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<ul style="list-style-type: none"> • Limit the number of students and staff in congregate settings such as the cafeteria • Allow students to eat in classrooms • Allow students to eat outside when possible • Multiple arrangements for proper spacing in classrooms • Allow students to eat in alternate settings • Utilize disposable serving items only 	<ul style="list-style-type: none"> • Limit the number of students and staff in congregate settings such as the cafeteria • Allow students to eat in classrooms • Allow students to eat outside when possible • Multiple arrangements for proper spacing in classrooms • Allow students to eat in alternate settings • Utilize disposable serving items only 	<ul style="list-style-type: none"> • Building principals • Supervising staff • Food service director 	<ul style="list-style-type: none"> • Scheduling • Maintenance staff to move cafeteria tables to alternate locations • Individual serving containers for to-go lunches 	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<ul style="list-style-type: none"> Utilize classroom sinks for hand washing breaks at the elementary Provide handwashing lessons for students Schedule restroom breaks Provide signage with handwashing directions for secondary students Provide touchless soap dispensers 	<ul style="list-style-type: none"> Utilize classroom sinks for hand washing breaks at the elementary Provide handwashing lessons for students Schedule restroom breaks Provide signage with handwashing directions for secondary students Provide touchless soap dispensers 	<ul style="list-style-type: none"> Building principal Classroom teacher Nurse 	<ul style="list-style-type: none"> Touchless soap dispensers Hand sanitizer Sani-wipes 	
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<ul style="list-style-type: none"> Provide signs with handwashing directions, sneezing and coughing practices, etc. Posting signs at all entrances, restrooms, and hallways Provide flow charts for direction of student movement 	<ul style="list-style-type: none"> Provide signs with handwashing directions, sneezing and coughing practices, etc. Posting signs at all entrances, restrooms, and hallways Provide flow charts for direction of student movement 	<ul style="list-style-type: none"> Nurses 	<ul style="list-style-type: none"> Signs 	
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<ul style="list-style-type: none"> Follow already established safety protocols for visitors Continue Zoom meetings for all parent/outside agency meetings (i.e. IEP, parent conferences, etc.) Limit all group gatherings (i.e. assemblies, etc.) Require outside agencies to sanitize surfaces before leaving the building 	<ul style="list-style-type: none"> Follow already established safety protocols for visitors Continue Zoom meetings for all parent/outside agency meetings (i.e. IEP, parent conferences, etc.) Limit all group gatherings (i.e. assemblies, etc.) Require outside agencies to sanitize surfaces before leaving the building 	<ul style="list-style-type: none"> Building principal Administrative assistants Teachers 		

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<ul style="list-style-type: none"> • Follow the return to play guidelines that were developed by the district • Conduct physical education classes outside when possible • Allow multiple choices of activities when possible • Sanitize all equipment after use • Encourage small groups • Provide hand sanitizer for students 	<ul style="list-style-type: none"> • Follow the return to play guidelines that were developed by the district • Conduct physical education classes outside when possible • Allow multiple choices of activities when possible • Sanitize all equipment after use • Encourage small groups • Provide hand sanitizer for students 	<ul style="list-style-type: none"> • Teachers 	<ul style="list-style-type: none"> • Hand sanitizer 	
<p>Limiting the sharing of materials among students</p>	<ul style="list-style-type: none"> • Provide each student with individual supplies 	<ul style="list-style-type: none"> • Provide each student with individual supplies 	<ul style="list-style-type: none"> • Teachers 	<ul style="list-style-type: none"> • Individual supplies (i.e. pencils, crayons, etc.) 	
<p>Staggering the use of communal spaces and hallways</p>	<ul style="list-style-type: none"> • Principals develop a schedule to limit the number of students in a given space at one time • Secondary will stagger transitions 	<ul style="list-style-type: none"> • Principals develop a schedule to limit the number of students in a given space at one time • Secondary will stagger transitions 	<ul style="list-style-type: none"> • Building principals • Teachers 	<ul style="list-style-type: none"> • Schedules 	
<p>Adjusting transportation schedules and practices to create social distance between students</p>	<ul style="list-style-type: none"> • Stagger seating as much as possible • Stagger bus arrival and dismissal • Students wear masks (required)/gloves (optional) • Temperature checks 	<ul style="list-style-type: none"> • Stagger seating as much as possible • Stagger bus arrival and dismissal • Students wear masks (required)/gloves (optional) • Temperature checks 	<ul style="list-style-type: none"> • Diana Condon, Transportation • Bob Mann • Fullington Bus Company • Long Bus Company 	<ul style="list-style-type: none"> • Masks • Gloves 	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	<ul style="list-style-type: none"> No large gatherings Controlled release of students between classes 	<ul style="list-style-type: none"> No large gatherings Controlled release of students between classes 	<ul style="list-style-type: none"> Teachers Building principals 	<ul style="list-style-type: none"> Class schedules and building maps 	
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	<ul style="list-style-type: none"> Inform outside childcare agencies of changes being implemented 	Inform outside childcare agencies of changes being implemented	<ul style="list-style-type: none"> Building principals Diana Condon 		
Other social distancing and safety practices					

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?

Each staff member and student will be required to enter through designated building entrances. New thermal scanners will be put in place, and all staff and students will be scanned before entering the building. If they are flagged for having a temperature they will need to be scanned by the school nurse or designated employee to determine accuracy. If they do have a temperature of 100.4 or greater and have signs or symptoms of illness they will be sent home for a period of 24 to 48 hours. School nurse(s) may request the student or staff to see a medical physician. If this is required, the student or staff member may not return to the building until they have proper medical documentation stating they may return to work.

- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?

Monitoring will take place upon arrival to school and throughout the day (with teacher or parent concerns or student complaints).

- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?

If a student or staff show symptoms of COVID-19 they should be isolated and sent home as soon as possible. Once we have a confirmed case of COVID-19 health officials should be notified. These officials will help administrators determine a course of action for our school district.

- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?

The school nurses and administration as needed.

- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?

The student or staff member will need to be cleared by his or her physician if they have been confirmed positive for COVID-19, and be fever free for three days with improved symptoms, and ten days since symptoms first appeared. If a staff member is unable or uncomfortable to return to work, he or she will need to come up with a plan with administration.

- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?

Students will be able to return if they are fever free and have not had any known exposure to someone who has tested positive for COVID-19. If the student is unable or uncomfortable with return they may choose to elect to do cyber school for a time until they feel it is appropriate.

- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?

Changes in the local Health and Safety Plan will be shared on our website. One Call Now can be used as needed for changes in student schedules. School health officials will seek guidelines from the Bureau of Communicable Disease and Epidemiology in regards to notifying families about confirmed illness or possible exposure. It is critical to maintain confidentiality of the student or staff member as required by the Americans with Disabilities act and the Family Education Rights and Privacy Act.

- **Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?**

School nurses, administrators, and staff that are assigned screening responsibilities. The training will be provided electronically and/or in-person with direct instruction by District staff and vendor representatives before the first day of school, and updated as

needed. Training staff for screening and symptom procedures will allow the district to implement and follow proper protocol for

monitoring and preventing students and staff for Covid-19.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<ul style="list-style-type: none"> • Temperature and symptom check for students and staff daily and as needed • Encourage parents/students and staff to self- report fever/symptoms/positive test results to known contact person • Collaborate with local DOH and medical providers • Follow when to stay home guidelines 	<ul style="list-style-type: none"> • Temperature and symptom check for students and staff daily and as needed • Encourage parents/students and staff to self- report fever/symptoms/positive test results to known contact person • Collaborate with local DOH and medical providers • Follow when to stay home guidelines 	<ul style="list-style-type: none"> • Building Staff • Nurse • Building • Principal 	<ul style="list-style-type: none"> • Infrared Thermometers • Thermal Scanning Devices • Symptom Checklist 	<p>Yes</p>
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<ul style="list-style-type: none"> • Isolate student/staff for fever/symptoms until dismissal in an area of health office or other well ventilated designated room • Use of face mask for ill student/staff as tolerated until out of building. 	<ul style="list-style-type: none"> • Isolate student/staff for fever/symptoms until dismissal in an area of health office or other well ventilated designated room • Use of face mask for ill student/staff as tolerated until out of building. 	<ul style="list-style-type: none"> • Nurse • Building Principal 	<ul style="list-style-type: none"> • Isolation Room • Face coverings 	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<ul style="list-style-type: none"> Collaborate with local DOH officials Follow current CDC and PA DOH guidelines for returning to school/work. Documentation from a medical provider may be required. 	<ul style="list-style-type: none"> Collaborate with local DOH officials Follow current CDC and PA DOH guidelines for returning to school/work. Documentation from a medical provider may be required. 	<ul style="list-style-type: none"> Nurse Building Principal Secretary 		
<p>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<ul style="list-style-type: none"> Collaborate with Health Services and Administration, considering recommendations and orders from the PADOH, CDC, Office of the Governor, and the Pennsylvania Department of Education. Communication to parents regarding health supplies, medications kept at school, and any other topics pertaining to the Health Services and safety protocols will be disseminated to the community 	<ul style="list-style-type: none"> Collaborate with Health Services and Administration, considering recommendations and orders from the PADOH, CDC, Office of the Governor, and the Pennsylvania Department of Education. Communication to parents regarding health supplies, medications kept at school, and any other topics pertaining to the Health Services and safety protocols will be disseminated to the community 	<ul style="list-style-type: none"> Building Principal Nurse 	<ul style="list-style-type: none"> Website One Call Agenda 	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other monitoring and screening practices	<ul style="list-style-type: none"> • Social distancing during transitioning and mandated screenings • Sanitize equipment between students • Limit use of contact screening devices • Provide algorithm for when to stay home • Consider/conduct contact tracing practices 	<ul style="list-style-type: none"> • Social distancing during transitioning and mandated screenings • Sanitize equipment between students • Limit use of contact screening devices • Provide algorithm for when to stay home • Consider/conduct contact tracing practices 	<ul style="list-style-type: none"> • Nurse • Building Staff 	<ul style="list-style-type: none"> • Wall mounted vision chart • Disposable eye coverings • Algorithm-when to stay home • Website • Agenda 	Yes

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

Staff: CDC recommends that people older than 2 years of age in public settings where other social distancing measures are difficult to maintain like classrooms, hallways, restrooms, and other school settings wear a mask. The virus can spread between people interacting in close proximity-for example, speaking, coughing, or sneezing- even if those people are not exhibiting symptoms. CDC recommends wearing cloth face coverings in public settings where other social distancing measures are difficult to maintain at all times. Staff who require close contact with students on a regular basis, will also be required to wear a protective face covering [including, but not limited to PCA's, therapists, special education staff, and nursing staff], and rubber gloves.

Which staff members should NOT use cloth face coverings: anyone who has documented medical issues that cause trouble breathing or otherwise are unable to remove the mask without assistance.

At Risk Staff: Thermal imaging temperature cameras will be installed at entrances and all students and staff will be required to pass. In the event that an individual does not pass, they will be screened additionally by the building nurse in an isolated area. Anyone who does not pass the secondary temperature screening will be sent home and not permitted to return to school until they show no signs of an elevated temperature for 24 to 48 hours or as the nurse deems necessary. Staff members will be afforded a face shield if they desire, and disposable gloves if needed.

Students: CDC Recommends that people older than 2 years of age in public settings where other social distancing measures are difficult to maintain like classrooms, hallways, restrooms, and other school settings wear a mask. The virus can spread between people interacting in close proximity-for example, speaking, coughing, or sneezing-even if those people are not exhibiting symptoms. CDC recommends wearing cloth face coverings in public settings where other social distancing measures are difficult to maintain at all times. Students who should NOT use cloth face coverings: children under age 2, or anyone who has documented medical issues that cause trouble breathing, or otherwise are unable to remove the mask without assistance.

At Risk Students: Thermal imaging temperature cameras will be installed at entrances and all students and staff will be required to pass. In the event that an individual does not pass, they will be screened additionally by the building nurse in an isolated area. Anyone who does not pass the secondary temperature screening will be sent home and not permitted to return to school until they show no signs of an elevated temperature for 24 to 48 hours, or as the nurse deems necessary. Temporary online instruction will be provided. A longer-term option available to all students, at-risk or otherwise, is a complete cyber curriculum.

Substitute Teachers: The Philipsburg-Osceola School District employs the services of Source 4 Teachers Absence Management Company to provide substitute educators and support staff members.

In the event that the District cannot obtain substitute teachers, and cannot maintain a safe, supervised learning environment for students, short-term online instruction for all students [or by grade level, subject area, or other] may be implemented.

Deployment of Instructional/Non-Instructional Staff: Instructional and non-instructional staff will be utilized as needed to reduce class size, ensure quality educational program delivery, and maintain recommended social distancing guidelines to the greatest extent possible.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Protecting students and staff at higher risk for severe illness</p>	<ul style="list-style-type: none"> • Conduct regular temperature checks for this group • Allow early access to building/classrooms • Cyber/Blended option for students • School Nurse will collaborate with families/staff with identified conditions for increasing risk • Encourage parent/staff to communicate with medical providers and school nurse • Encourage social distancing, frequent handwashing • Require use of masks/face shields • Hand sanitizing stations throughout buildings • Limit/reduce students/staff visiting health office for non-nursing/medical needs • Provide self- help first aid kits in each classroom • Assign medication times for each student who has prescribed medications/treatments • Nurse may need to make onsite classroom visits 	<ul style="list-style-type: none"> • Conduct regular temperature checks for this group • Allow early access to building/classrooms • Cyber/Blended option for students • School Nurse will collaborate with families/staff with identified conditions for increasing risk • Encourage parent/staff to communicate with medical providers and school nurse • Encourage social distancing, frequent handwashing • Require use of masks/face shields • Hand sanitizing stations throughout buildings • Limit/reduce students/staff visiting health office for non-nursing/medical needs • Provide self- help first aid kits in each classroom • Assign medication times for each student who has prescribed medications/treatments • Nurse may need to make onsite classroom visits 	<ul style="list-style-type: none"> • Teachers • Nurse • Building principal 	<ul style="list-style-type: none"> • Consents to Disclose Medical Information • Face masks • Face shields • Hand sanitizing stations • Classroom First Aid Self-Help Kits 	
<p>* Use of face coverings (masks or face shields) by all staff</p>	<ul style="list-style-type: none"> • Face coverings are required 	<ul style="list-style-type: none"> • Face coverings are required 		<ul style="list-style-type: none"> • Face masks • Face shields 	

<p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<ul style="list-style-type: none"> • Face coverings are encouraged 	<ul style="list-style-type: none"> • Face coverings are encouraged 		<ul style="list-style-type: none"> • Face masks • Face shields 	
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<ul style="list-style-type: none"> • Encourage parents/staff to communicate and collaborate with medical providers • Adopt flexible attendance policies for students and staff • Provide supportive measures for staff working in high contact areas • Follow CDC and DOH guidelines • Coordinate with parent and private medical providers for students with special healthcare needs. 	<ul style="list-style-type: none"> • Encourage parents/staff to communicate and collaborate with medical providers • Adopt flexible attendance policies for students and staff • Provide supportive measures for staff working in high contact areas • Follow CDC and DOH guidelines • Coordinate with parent and private medical providers for students with special healthcare needs. 	<ul style="list-style-type: none"> • Building principal • Nurse 	<ul style="list-style-type: none"> • Individual Health Plans • Consents to disclose health information 	
<p>Strategic deployment of staff</p>	<ul style="list-style-type: none"> • Assigning staff to appropriate areas of need 	<ul style="list-style-type: none"> • Assigning staff to appropriate areas of need 	<ul style="list-style-type: none"> • Building principal 		

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Sanitation Procedures	All staff	Mike Knepp, Maintenance Director, school nurses, building principals	In-service (zoom) and small group face-to-face	Sanitation supplies, CDC, PDE, and DOH guidelines and requirements for COVID-19 cleaning	August 24, 2020	On-going
Seek Scan Operation	All staff	Michelle Bamat, School Nurse, building principals	In-service (Zoom) and small group face-to-face	Seek Scan kits and laptops	August 24, 2020	August 24, 2020

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Any health and safety topic related to COVID-19	Students, families, staff, community member, etc.	Dr. Gregg Paladina, Superintendent	website	August 26, 2020	On-going
Same as above			One Call Now Notification System		
Same as above			agendas		

Health and Safety Plan Summary: **Philipsburg-Osceola Area School District**

Anticipated Launch Date: **August 26, 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Green Phase	Yellow Phase	Red Phase
<p data-bbox="220 581 751 657">All Students in Attendance Daily</p> <ul data-bbox="268 695 751 885" style="list-style-type: none"> Enhanced cleaning & disinfecting No outside visitors, parents/families (except IEP meetings that cannot be held digitally or by phone). Special events may vary. <p data-bbox="220 889 751 933">Transportation</p> <ul data-bbox="268 966 751 1128" style="list-style-type: none"> Masks are required (Based on guidelines by PDE & CDC) - All riders on buses & vans Parent transportation Student drivers <p data-bbox="220 1133 751 1209">Temperature Screening Entrance (Thermal Cameras)</p> <ul data-bbox="268 1242 751 1404" style="list-style-type: none"> 3 doors HS, 3 doors MS, 2 doors OME and PE Quarantine center located at each building Nurses at Quarantine Location 	<p data-bbox="791 581 1320 657">50% Students in Attendance Daily</p> <ul data-bbox="821 695 1320 1096" style="list-style-type: none"> No outside visitors, parents/families (except IEP meetings that cannot be held digitally or by phone) Wednesday- cyber 100% and cleaning Teachers on-site for instruction M-T and TH-F- 50% Saturday- cleaning Select Special Education, kindergarten, 1st grade- 4 days Athletics <p data-bbox="791 1101 1320 1144">Transportation</p> <ul data-bbox="821 1177 1320 1372" style="list-style-type: none"> 50% students to school Masks are required (Based on guidelines by PDE & CDC)- All riders on buses & vans Parent transportation Student drivers 	<p data-bbox="1362 581 1892 625">No student attendance</p> <ul data-bbox="1413 657 1892 950" style="list-style-type: none"> All Students Cyber & No Activities Teachers and essential staff report to district daily for cyber instruction as required (screening every day)

for Screening

Meals

- Pre-order lunch count with attendance (HS, MS, ES)
- Grade level rotations in cafeteria (HS, MS, ES)
- Grade levels in classroom (HS, MS, ES)
- Cafeteria in different locations (gym, large group settings)
- Grab and go breakfast

Classroom

- Minimize extra items in classrooms
- Maximize social distancing
- Student masks required for any class changes
- Elementary classes remain & teacher moves (specials also)
- Directional hallways and stairwells
- Scheduled RR/handwashing times (all schools) High school will wash hands in between classes with longer breaks,
- Staggered class changes (MS and HS)
- All staff masks (some face shields/gloves)

Temperature Screening Entrance (Thermal Cameras)

- Buses split between different entrances
- Quarantine centers located at each building
- Nurses at quarantine location

Meals

- Pre-order lunch count with attendance
- All grade levels in classrooms
- Grab and go breakfast

Classroom

- No common spaces permitted
- Minimize extra items in classrooms
- Maximize social distancing 50% Students
- Students masks required
- Classes remain & teacher moves in Elementary (specials also)
- Directional hallways and Stairwells
- Scheduled RR/handwashing Times
- Staggered class changes
- All staff masks (some face shields/gloves)

Exposure Protocol

- **Building(s) Closed for One (1) Day**- Deep Cleaning and Contact Tracing
 - **Administration & Custodial** All Report
 - Custodial Staff Clean
 - Administration Contact Tracing
 - All Staff - Family
 - Communication as Directed ○ **Bus Company** - Remove Bus(es) for Deep Cleaning
[Substitute Bus(es) if necessary and feasible]
- **Contact Tracing**
 - Potential Exposed Buses, Classrooms, Grades, and or Buildings - up to 14-day Quarantine (Complete cyber Instruction for all students and Staff as needed)
 - **Positive Tests** return by Physician Release
 - **Negative Tests** return by Physician Release
 - **Non-Testers** - Return if symptom free after 14 days
- **Communication Responsibilities**
 - Superintendent will handle all communication to families, media, community, and Board Members
 - Superintendent will contact solicitor and insurance carrier
 - Certified School Nurse - CDC, DOH, PDE Contact, and families of infected students
 - **All Team Members - Document ALL Actions Taken**
- **Complete Cyber Instruction During Closure Period as needed**

